

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, NOVEMBER 3, 2011
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room

ROLL CALL

Present (7) Chairman Dowd, Vice Chair Gale, Board Members Carney, Galvin, Lowry, Meechan and Swinth

STATEMENTS OF ABSTENTION BY BOARD MEMBERS - NONE

STUDY SESSION

3.1 WATER-USE EFFICIENCY'S LANDSCAPE WATER MANAGEMENT RETURN ON INVESTMENT CALCULATOR

Daniel Muelrath and Deb Lane presented an overview of the recently developed Landscape Water Management Return on Investment Calculator as well as current and future grant opportunities for the Calculator.

Adjourn study session and reconvene to open session in City Council Chamber at approximately 2:21 p.m.

MINUTES APPROVAL

Vice Chair Gale moved approval of the minutes for October 6, 2011. The motion was seconded by Board Member Lowry and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

STAFF BRIEFINGS - NONE

CONSENT ITEMS

Board Member Swinth moved a motion to remove items 6.1 and 6.2 from the consent calendar. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.3 CONTRACT AWARD – SPRING CREEK DRIVE SEWER AND WATER IMPROVEMENTS

MOTION:

Vice Chair Gale moved a motion to award a construction contract in the total amount of \$1,825,502.00 to the lowest responsive

bidder, Mountain Cascade, Inc. of Livermore, CA, for Spring Creek Drive Sewer and Water Improvements and approve a construction contingency of 15 percent. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.1 WAIVER OF COMPETITIVE BIDDING AND SOLE SOURCE AWARD – REMOTE AND STANDARD READ-TYPE WATER METERS, PARTS, AND ANTENNAS

The Board asked questions and received clarification regarding costs to replace all meters to remote read vs. purchase of replacement and repair parts only.

Peter Alexander, spoke in opposition.

MOTION:

Board Member Lowry moved to approve Resolution No. 1011 entitled "Resolution of the Board of Public Utilities Waiving Competitive Bidding and Authorizing a Sole Source Blanket Purchase Order for Remote and Standard-Read Water Meters, Parts, and Antennas to Sensus Metering Systems, Inc., Pittsburg, Pennsylvania." The motion was seconded by Board Member Carney and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.2 RESOLUTION REPEALING RESOLUTION NO.194 OF THE BOARD OF PUBLIC UTILITIES ESTABLISHING UTILITY BILLING POLICIES AND PRACTICES AND ADOPTING UTILITY BILLING POLICY UB-1 BILLING ADJUSTMENTS

The Board asked for and received clarification regarding the code changes presented.

Peter Alexander, spoke in opposition.

MOTION:

Vice Chair Gale moved to approve Resolution No. 1012 entitled "Resolution of the Board of Public Utilities Repealing Resolution No.194 Establishing Utility Billing Policies and Practices and Adopting Utility Billing Policy UB-1 Billing Adjustments." The motion was

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seconded by Board Member Galvin and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Board Member Carney moved a motion to remove items 6.4 from the consent calendar. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.4 CONTRACT EXTENSION – JANITORIAL SERVICES FOR UTILITIES AND SONOMA COUNTY FACILITIES

The Board asked for and received clarification on the competitive process for contract extensions.

MOTION:

Board Member Swinth moved a motion to approve Amendment No.4 to Contract No.8770 with James Furuli Investment Co. Inc., DBA Environmental Dynamics, Petaluma, CA, for janitorial services, for a one-year contract extension with no increase to contract unit prices, and the addition and decrease in services for the total amount of \$221,294.25. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

REPORT ITEMS - NONE

PUBLIC HEARING

8.1 MISCELLANEOUS FEES – REDUCTION IN CURRENT MONTHLY FIRE LINE PROTECTION FEE AND ESTABLISHMENT OF NEW FIRE LINE PROTECTION BACKFLOW PREVENTION DEVICE TEST FEE

Peter Fulkerson gave the staff presentation.

Chairman Dowd opened the Public Hearing at 3:12 pm.

Peter Alexander spoke about a variety of topics.

Chairman Dowd closed the Public Hearing at 3:16 pm.

MOTION:

Vice Chair Gale moved to approve Resolution No. 1013 entitled “Resolution of the Board of Public Utilities of the City of Santa Rosa Reducing Monthly Fire Line Protection Fee and Establishing Monthly Fire Line Protection Backflow Prevention Device Test Fee.” The motion was seconded by Board Member Carney and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Peter Alexander spoke about a handout presented to the Board.

10. REFERRALS - NONE

11. WRITTEN COMMUNICATION (And Possible Board Action)

11.1 Memo from Miles Ferris, Director of Utilities re: Minor Contract Award – C01585 – Sewer Main Lining – Various Locations – 2011: included in packet

12. SUBCOMMITTEE REPORTS - NONE

13. BOARD MEMBER REPORTS - NONE

14. DIRECTORS REPORT

Miles Ferris, Director of Utilities reported on the status of the new Oakmont Trunk Line; provided statistics on sanitary sewer overflows; and a summary report for smoke testing for 2011.

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15. ADJOURNMENT OF MEETING

At 3:41 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, November 17, 2011 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez