

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, NOVEMBER 15, 2007  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room

**ROLL CALL**

Present (7) Chairman Dowd, Vice Chairman Lowe, Board Members Downey, Galvin, Holt, Lindsay and Swinth

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

Chairman Dowd abstained from Item 8.1 because the bidder that is requesting to be relieved from their bid purchased a piece of property from him and he continues to carry the note on the property. He also abstained from Item 8.2 because the lowest responsive bidder is the same contractor as Item 8.1. Board Member Galvin abstained from Item 8.1 because the lowest responsive bidder is a client of his firm.

**ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION(S) (MAYOR'S CONFERENCE ROOM – ROOM 10)**

At 1:33 p.m., Assistant City Attorney Suzanne Rawlings announced the closed session items.

**3.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Subdivision (a) of Government Code section 54956.9)  
Copenhagen Utilities and Construction, Inc. v. City of Santa Rosa  
Solano County Superior Court Case No. FCS026324

**3.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Property: 4090 Walker Avenue  
Agency Negotiator: Josh Maresca, Right-of-Way Agent  
Negotiating Parties: Max Graff  
Under Negotiation: Price and terms of payment

**3.3 CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Property: 4136 Walker Avenue  
Agency Negotiator: Josh Maresca, Right-of-

Way Agent

Negotiating Parties: Wallace and Jewell Lillie  
Under Negotiation: Price and terms of payment

At 2:15 p.m., Chairman Dowd reported that a recommendation was made to Council in Item 3.1 and instructions were given to the negotiator on Items 3.2 and 3.3.

**STUDY SESSION**

**4.1 SANTA ROSA URBAN REUSE PROJECT**

The Santa Rosa Urban Reuse Project Development Team explained that this was a continuation from the Study Session held on November 1, 2007. They presented more detailed information about phasing alternatives and cost comparisons, project funding information, and reviewed criteria for selecting a phasing alternative. The Board identified Phase 1 West as the preferred first Santa Rosa Urban Reuse Project phase and requested that the item be brought back for formal action on December 6, 2007.

At 3:20 p.m., the study session was adjourned and Board Member Downey left for the remainder of the meeting.

At 3:26 p.m., the meeting was reconvened to open session in City Council Chamber.

**PUBLIC APPEARANCES - None**

**MINUTES APPROVAL**

Board Member Holt moved approval of the minutes of November 1, 2007. The motion was seconded by Board Member Galvin and carried unanimously. AYES (4) NO (0) ABSENT (1) Downey ABSTAIN (2) Vice Chairman Lowe and Board Member Lindsay

Chairman Dowd welcomed back Stan Lindsay as a member of the Board, replacing Board Member Bolten.

Vice Chairman Lowe moved a motion to reorder the agenda and move Item 8 in front of Item 7. The motion was seconded by Board Member Swinth and carried unanimously. AYES (6) NO (0) ABSENT (1) Downey ABSTAIN (0)

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**CONSENT ITEMS**

Norman Amidon, Associate Engineer responded to the Board's request for clarification on the low Engineer's Estimate stating that it may be attributed to the higher than average level of risk associated with the depth of the existing main, the potential for high groundwater, and the unusual nature of the project.

**8.1 BID AWARD – BENNETT VALLEY TRUNK SEWER MAIN REPAIR**

**MOTION:**

Board Member Swinth moved to approve Resolution No. 910 entitled "Resolution of the Board of Public Utilities of the City of Santa Rosa Relieving Pipeline Excavators of Sebastopol, CA, of its Bid and Awarding Contract No. 07-792 to Ghilotti Construction Company of Santa Rosa, CA, for Bennett Valley Trunk Sewer Main Repair." The motion was seconded by Board Member Holt and carried unanimously. AYES (4) NO (0) ABSENT (1) Downey ABSTAIN (2) Chairman Dowd and Board Member Galvin

**8.2 BID AWARD – SUMMERFIELD ROAD WATER MAIN SLIPLINING**

**MOTION:**

Board Member Swinth moved a motion to award a construction contract in the total amount of \$629,781.00 to the lowest responsive bidder, Pipeline Excavators of Sebastopol, CA, for Summerfield Road Water Main Sliplining and approve a construction contingency of 15 percent. The motion was seconded by Board Member Holt and carried unanimously. AYES (4) NO (0) ABSENT (1) Downey ABSTAIN (2) Chairman Dowd and Board Member Galvin

**STAFF BRIEFINGS**

**7.1 WAREHOUSE OVERVIEW**

Jama Giammona, Stores Specialist, provided the staff briefing. She reviewed the purpose of the warehouse and the processes that have

been implemented to improve its functionality and create a more centralized operation. The Warehouse carries 2,809 items with a value of \$1,000,000 and a variance of less than 1% in its inventory. Warehouse staff also provides contract management services for those contracts that offer services department wide.

**REPORT ITEMS**

**9.1 WATER SUPPLY UPDATE**

Glen Wright, Deputy Director Water Resources stated that the Press Democrat reported that Lake Sonoma is 80% full and Lake Mendocino is 38% full. Water Conservation has reported final numbers for the recent conservation period. Single family residences used 3.4 billion gallons in 2004 and saved 400,000 mg in 2007 compared to the usage in 2004 which equates to a 17.7% reduction during that period. He presented a graph that depicted the salmon run for the last 5 years and stated that the Water Agency has provided the habitat for the run but there have been very little salmon this year as compared to previous years. He further reported that as of November 5<sup>th</sup>, the Farmers Lane wells have been shut down with a total production of 830 acre feet.

**10. REFERRALS**

**11. WRITTEN COMMUNICATION (And Possible Board Action)**

**12. SUBCOMMITTEE REPORTS**

Chairman Dowd requested that Board Member Lindsay fill in on Mrs. Bolten's subcommittee assignments until the subcommittees are reorganized at the beginning of the year.

**13. BOARD MEMBER REPORTS**

Board Member Holt spoke about the recent symposium on safe medicine disposal.

Vice Chairman Lowe spoke about his participation at the November 13<sup>th</sup> City Council Rate hearing.

**14. DIRECTORS REPORT**

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Mr. Ferris reported that Vice Chairman Lowe, Linda Reed, Jennifer Burke and Bob Reed did a good job answering questions and thanked them for their participation in the City Council Rate hearing. He further reported on a water line break that occurred at Kaiser Hospital which forced the temporary closure of the emergency room and food service facilities.

**15. ADJOURNMENT OF MEETING**

At 4:09 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, December 6, 2007 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

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Richard Dowd

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Gina Perez