

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, NOVEMBER 20, 2014
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:32 p.m. City Council Chamber

ROLL CALL

Present (6) Chairman Galvin, Vice Chair Kaun, Board Members Arnone, Dowd, Holt and Steffensen

Vacant (1)

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Dowd stated that he would be abstaining from the approval of the minutes because he was absent from the meeting.

STUDY SESSION – NONE

MINUTES APPROVAL

Board Member Arnone moved to approve the minutes from October 16, 2014. The motion was seconded by Board Member Holt. AYES (5) NO (0) ABSENT (0) ABSTAIN (1) Dowd VACANT (1)

5.1 SUPPORT SERVICES OVERVIEW

BACKGROUND: Support Services is a group of employees who provide support to all of the divisions within the Utilities Department. This presentation will include an overview of the divisions supported, stakeholders involved, benefits to ratepayers, and the status of the strategic plan. The Board may discuss this item and give direction to staff.

PRESENTER(S): Stacie Hatfield and Lauren Curiel, Senior Administrative Assistants

CONSENT ITEMS

6.1 CONTRACT AWARD - KING ST SEWER AND WATER IMPROVEMENTS - PHASE 2

MOTION:

Board Member Arnone moved a motion to award construction contract No. C00428 in the amount of \$2,370,254.50 to the lowest responsive bidder, Argonaut Constructors, of Santa Rosa, California for King St Sewer and Water Improvements - Phase 2, approve a

15% contract contingency, and authorize a total contract amount of \$2,725,792.67. The motion was seconded by Board member Dowd and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (0) VACANT (1)

6.2 CONTRACT AWARD – WATER PUMP STATION 3 MODIFICATIONS

MOTION:

Board Member Arnone moved a motion to award construction contract No. C01722 in the amount of \$1,253,506.50 to the lowest responsive bidder, Team Ghilotti, Inc., of Petaluma, CA for Water Pump Station 3 Modifications, approve a 15% contract contingency, and authorize a total contract amount of \$1,441,532.48. The motion was seconded by Board Member Dowd and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (0) VACANT (1)

REPORT ITEMS

7.1 REPORT - WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

PRESENTER(S): Jennifer Burke, Deputy Director Water and Engineering Resources

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action) – NONE

11. SUBCOMMITTEE REPORTS

Chairman Galvin announced that the Contract Review Subcommittee was schedule to meet on December 9, 2014.

12. BOARD MEMBER REPORTS - NONE

13. DIRECTORS REPORT

David Guhin, Director of Utilities reported that the Farmers Lane Project was going well and

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acknowledged the efforts of Colleen Ferguson, Lori Urbanek, Jennifer Burke and Rick Santarini. He further reported on the Regional Board meeting that took place today on the TMDL and noted that Rita Miller, Deputy Director Environmental Services gave a statement about our operations and permit. He then discussed current work being done with Industries including breweries that are interested in doing business in Santa Rosa and how the City can assist with reducing their operational costs. He also briefed the Board on the Rate Task Force who began meeting to look at the current rate structure; stated that the Board would only be meeting on December 16 for the month; and staff will be attending the ACWA conference the first week of December.

13. ADJOURNMENT OF MEETING

At 1:58 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Tuesday, December 16, 2014 at approximately 10:00 a.m. in the Utilities Field Office, 35 Stony Point Rd., Santa Rosa.

Daniel J. Galvin III

Gina Perez