

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, OCTOBER 1, 2015
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:32 p.m. Mayor's Conference Room – Room 10

ROLL CALL

Present (6) Chairman Galvin, Vice Chair Kaun, Board Members Arnone, Dowd, Holt, and Watts

Absent (1) Board Member Tibbetts

OATH OF OFFICE

Gina Perez, Recording Secretary for the Board, administered the Oath of Office for newly appointed Board Member Watts.

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Watts stated that she would be abstaining from item 4.1 because she is employed by Community Action Partnership and they may be submitting a proposal to the Request for Proposals to participate in the H2O- Help to Others Program. She also stated that she would be abstaining from the approval of the minutes of September 17, 2015 because she was not a member of the Board at the time of the meeting.

STUDY SESSION

4.1 H2O - HELP TO OTHERS

BACKGROUND: Santa Rosa Water staff have developed a proposed water bill assistance pilot program, H2O - Help to Others. Staff will review the proposed pilot program including income qualifications, applicant screening options, amount of discount, participation requirements, and staffing needs. The Board may provide input and feedback on the proposed program.

PRESENTER(S): Linda Reed, Deputy Director Administration

At 2:07 p.m., the Board adjourned the Study Session and reconvened to open session in City Council Chamber at 2:15 p.m.

MINUTES APPROVAL

Vice Chair Kaun moved a motion to approve the minutes from September 17, 2015. The motion was seconded by Board Member Holt. AYES (5) NO (0) ABSENT (1) Tibbetts ABSTAIN (1) Watts

STAFF BRIEFINGS

6.1 QUARTERLY REPORT ON CAPITAL IMPROVEMENT PROGRAM PROJECTS - CIP TEAM 2

BACKGROUND: Staff will provide an update on Capital Improvement Program (CIP) projects for CIP Team 2. The briefing will summarize expenditures and major project updates from April to June 2015. CIP projects provide the infrastructure that is critical to the economic vitality and quality of life in Santa Rosa.

PRESENTER(S): Andrew Allen, Supervising Engineer

CONSENT ITEMS

7.1 CONTRACT AWARD - LABORATORY INFORMATION MANAGEMENT SYSTEM (LIMS)

MOTION:

Board Member Arnone moved a motion to approve the contract for the purchase and installation of a Laboratory Information Management System (LIMS) with Accelerated Technology Laboratories, Inc., West End, North Carolina, for the total amount of \$189,382.69. The motion was seconded by Vice Chair Kaun and carried unanimously. AYES (6) NO (0) ABSENT (1) Tibbetts ABSTAIN (0)

REPORT ITEMS

8.1 REPORT - WATER EFFICIENT LANDSCAPE ORDINANCE

BACKGROUND: On April 1, 2015 Governor Brown issued Executive Order B-29-15 which directed the Department of Water Resources (DWR) to update the State's Model Water Efficient Landscape Ordinance (MWELO) through an expedited regulation. On July 15,

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2015, the California Water Commission approved the regulations setting forth DWR's revised MWELO. In order to comply with the revised MWELO, the Santa Rosa City Council must adopt revisions to the City's current Water Efficient Landscape Ordinance (Chapter 14-30 - Water Efficient Landscape of the Santa Rosa City Code) prior to December 1, 2015, or the revised MWELO will automatically apply to Santa Rosa per the regulations.

RECOMMENDATION: Santa Rosa Water recommends that the Board of Public Utilities, by resolution, recommend that the Council: enact an Ordinance amending Chapter 14-30 Water Efficient Landscape of the Santa Rosa City Code to comply with the State's Model Water Efficient Landscape Ordinance.

PRESENTER(S): Deb Lane, Water Resources Representative

MOTION:

Board Member Dowd moved a motion to approve Resolution No. 1101 entitled "Resolution of the Board of Public Utilities Recommending that the City Council Enact an Ordinance Amending Chapter 14-30 – Water Efficient Landscape of the Santa Rosa City Code to Comply with the State's Model Water Efficient Landscape Ordinance." The motion was seconded by Vice Chair Kaun and carried unanimously. AYES (6) NO (0) ABSENT (1) Tibbetts ABSTAIN (0)

**8.2 REPORT - SUSTAINABLE
GROUNDWATER MANAGEMENT ACT
PRINCIPLES FOR DEVELOPING
GOVERNANCE OPTIONS**

BACKGROUND: The Santa Rosa Plain groundwater basin covers an area of approximately 80,000 acres and is home to approximately half the population of Sonoma County. In September 2014, the Governor signed into law the Sustainable Groundwater Management Act of 2014 (SGMA). SGMA provides a framework for sustainable management of groundwater supplies by local authorities. SGMA authorizes local agencies with land use, water supply or water management authorities to form Groundwater

Sustainability Agencies (GSA). The GSAs must form by mid-2017, and must prepare a Groundwater Sustainability Plan by 2022. In Sonoma County three groundwater basins, the Santa Rosa Plain, Petaluma, and Sonoma Valley basins, are required to comply with SGMA.

Santa Rosa Water staff along with staff from other GSA-eligible entities have begun meeting to discuss options for forming GSAs in each of the three groundwater basins. The GSA eligible entities include local Sonoma County municipalities, the Sonoma County Water Agency and the County. Together, staff from these agencies have developed SGMA Principles for Developing Governance Options. These Principles outline a series of precepts that the GSA-eligible entities will use to guide the development of the GSAs. The Principles emphasize each participants' willingness to collaborate in a transparent manner, share resources and information to promote equitability, and provide meaningful outreach to well owners and the general public.

RECOMMENDATION: Water Department staff recommends that the Board of Public Utilities, by resolution, recommend that the City Council adopt a resolution supporting the Sustainable Groundwater Management Act Principles for Developing Governance Options.

PRESENTER(S): Rocky Vogler, Sr. Water Resources Planner

MOTION:

Vice Chair Kaun moved a motion to approve Resolution No. 1102 entitled "Resolution of the Board of Public Utilities Recommending that the Council of the City of Santa Rosa Adopt a Resolution Supporting the Sustainable Groundwater Management Act Principles for Developing Governance Options." The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (1) Tibbetts ABSTAIN (0)
8.3 REPORT - WATER SUPPLY UPDATE

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BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

PRESENTER(S): Jennifer Burke, Deputy Director Water and Engineering Resources

At 3:15 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, November 5, 2015 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

10. REFERRALS – NONE

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION)

11.1 Memo from David Guhin, Director re: Quarterly Capital Improvement Program Projects Update: April – June 2015; included in packet

Daniel J. Galvin III

Gina Perez

12. SUBCOMMITTEE REPORTS – NONE

13. BOARD MEMBER REPORTS

Vice Chair Kaun reported that she attended a meeting with Denise Cadman to tour the City farms and learned about land management practices. She also reported that she met with Deb Lane to review the Russian River Guidelines that Ms. Lane co-authored.

Chairman Galvin reported that the Ad Hoc Groundwater Committee would be reconvening with Board Member Dowd and himself representing the Board.

14. DIRECTORS REPORT

David Guhin, Director, reported that he attended the ICMA conference that focused in civic engagement and diversity and was also attended by the City Manager. The City's new Director of Community Engagement, Jaime Penaherrera started today. A group from Beijing, China will be coming to visit the Treatment Plant to see best practices. Our superintendent, Ron Marincic recently completed the Utilities Management Certificate. The Department participated in the recently held, Santa Rosa City Schools Career Day on October 16.

15. ADJOURNMENT OF MEETING