

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, SEPTEMBER 6, 2012
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:35 p.m. Utilities Field Operations Building –
Room M

ROLL CALL

Present (6) Chairman Dowd, Vice Chair Gale,
Board Members Carney, Lowry, Meechan
(arrived at 1:55 p.m.) and Swinth

Absent (1) Board Member Galvin

**STATEMENTS OF ABSTENTION BY BOARD
MEMBERS**

No statements of abstention were made.

STUDY SESSION

**3.1 UTILITIES DEPARTMENT EMERGENCY
OPERATIONS**

Mark Powell, Deputy Director Local
Operations and Chris Badger, Safety and
Training Coordinator gave the staff
presentation and provided an overview of the
Utilities Department Emergency Operation
Center and its plans and procedures to
respond to emergency situations. No action
was taken by the Board.

**3.2 OVERVIEW OF LAGUNA TREATMENT
PLANT INTEGRATED ENERGY AUDIT**

Dell Tredinnick, Utilities Project Manager and
Joe Horak, PG & E gave the staff presentation
and reviewed the audit findings that were
completed by BASE Energy, Inc on the
energy using components of the Laguna
Treatment Plant. The Board requested that
staff work with PG & E to share the findings
with the City Council and the community.

MINUTES APPROVAL

Board Member Lowry moved approval of the
minutes for August 16, 2012. The motion was
seconded by Board Member Swinth and
carried unanimously. AYES (6) NO (0)
ABSENT (1) Galvin ABSTAIN (0)

The Board adjourned for a brief recess and
reconvened at 3:12 p.m.

STAFF BRIEFINGS

**5.1 SPANISH LANGUAGE COMMUNITY
EDUCATION PROJECT ON THE SEWAGE
TREATMENT PROCESS AND WATER USE
ISSUES**

Denise Cadman, Natural Resource Specialist
provided an overview of joint project
between the City of Santa Rosa Utilities
Department and the Santa Rosa Junior
College (SRJC) Life Sciences Department
and the SRJC MESA (Math Engineering and
Science Achievement) to provide Spanish
language community education on the
sewage treatment process and water use
issues. She discussed the program and the
potential for continuing it into the future.

CONSENT ITEMS

**6.1 CONTRACT AWARD – KING STREET
SEWER, WATER AND STORM DRAIN
IMPROVEMENTS – PHASE 1**

MOTION:

Vice Chair Gale moved a motion to award a
construction contract in the total amount of
\$1,664,761.35 to the lowest responsive
bidder, Team Ghilotti, Inc. of Petaluma, CA,
for King Street Sewer, Water and Storm Drain
Improvements – Phase 1 and approve a
construction contingency of 15 percent. The
motion was seconded by Board Member
Meechan and carried unanimously. AYES (6)
NO (0) ABSENT (1) Galvin ABSTAIN (0)

**6.2 CONTRACT AWARD – WEST COLLEGE
UTILITIES FACILITY (UFO) – BUILDING “O”
SOLAR PHOTOVOLTAIC INSTALLATION**

Board Member Lowry moved a motion to
remove item 6.2 from the Consent calendar.
The motion was seconded by Vice Chair Gale
and carried unanimously. AYES (6) NO (0)
ABSENT (1) Galvin ABSTAIN (0)

Board Member Lowry asked for and received
clarification on the analysis of the proposed
payback and reduction of green house gases
in relation to the overall cost of the project.

MOTION:

Board Member Swinth moved to approve

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Resolution No. 1032 entitled "Resolution of the Board of Public Utilities of the City of Santa Rosa Rejecting the Bid from West Coast Solar Energy of Rohnert Park, California as Non-Responsive, and Awarding Contract No. C01637 to Solar United Network, Inc., DBA Sunworks of Roseville, California for West College Utilities Facility (UFO) – Building "O" Solar Photovoltaic Installation". The motion was seconded by Board Member Carney and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

REPORT ITEMS

7.1 REPORT – WATER SUPPLY UPDATE

Glen Wright, Deputy Director Water and Engineering Resources, updated the Board on various water supply topics including the upcoming Sonoma County Water Agency Aqueduct Project.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action)

10.1 Memo from Miles Ferris, Director of Utilities re: Minor Contract Award Laguna Treatment Plant On-Call Repair and Installation – Phase 2; included in packet.

10.2 Memo from Miles Ferris, Director of Utilities re: Minor Contract Award West College Pfister Rd. Pond 1 to Pond 3 Box Culvert Installation C01733; included in packet.

11. SUBCOMMITTEE REPORTS

Vice Chair Gale reported that the Budget Review Subcommittee will be meeting on September 12th to discuss the reserves policy.

12. BOARD MEMBER REPORTS

Board Member Lowry reported that he had attended a tour of the Geysers Pipeline and indicated it was very well done.

13. DIRECTORS REPORT

Miles Ferris, Director of Utilities reported on a recent meeting with the new director of the Regional Board to discuss the Nutrient Offset Program; updated the Board on new legislation regarding the suspension of the Brown Act; the recent memo from Linda Reed regarding rate revenue; and announced that smoke testing of the entire sewer system had been completed.

14. ADJOURNMENT OF MEETING

At 4:15 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, October 4, 2012 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez