

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, SEPTEMBER 15, 2011  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room

**ROLL CALL**

Present (7) Chairman Dowd, Vice Chair Gale, Board Members Carney, Galvin, Lowry, Meechan and Swinth

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

Board Member Swinth stated that she would be abstaining from the approval of the minutes of August 18, 2011 because she was absent from the meeting.

**STUDY SESSION**

**3.1 STRATEGIES FOR THE COMPLETION OF A PLACE TO PLAY**

Chairman Dowd announced that the Recreation, Parks and Community Services Department requested to pull this item from the agenda because they are not ready to proceed at this time and will likely return at a future meeting.

**3.2 WATER, WASTEWATER AND RECYCLED WATER RATES – RATE MODEL INPUTS AND POTENTIAL RATE INCREASES FOR 2012 AND 2013**

Linda Reed, Administrative Services Officer, Budget discussed the water and wastewater rate model assumptions as they relate to setting water, wastewater and recycled water rates for 2012 and 2013. The Board discussed the Budget Review Subcommittee recommendations and provided additional direction on rate increase percentages and fixed rate adjustments that would help replenish reserves and provide sufficient CIP funding.

Adjourn study session and reconvene to open session in City Council Chamber at approximately 3:05 p.m.

Board Member Meechan left for the remainder of the meeting.

**MINUTES APPROVAL**

Board Member Lowry moved approval of the minutes for August 18, 2011. The motion was seconded by Board Member Galvin and carried unanimously. AYES (6) NO (0) ABSENT (1) Meechan ABSTAIN (1) Swinth

**STAFF BRIEFINGS - NONE**

**CONSENT ITEMS**

**6.1 APPROVE AMENDMENT NO.2 TO PROFESSIONAL SERVICES AGREEMENT WITH KENNEDY/JENKS CONSULTANTS FOR SANTA ROSA URBAN REUSE PILOT PROJECT (SRURPP) DESIGN SERVICES**

**MOTION:**

Vice Chair Gale moved a motion to approve Amendment No.2 to the Professional Services Agreement with Kennedy/Jenks Consultants, a no cost time extension, for the SRURPP Design Services and authorize the Chair to sign the Amendment to the Agreement. The motion was seconded by Board Member Lowry and carried unanimously. AYES (6) NO (0) ABSENT (1) Meechan ABSTAIN (0)

**REPORT ITEMS**

**7.1 REPORT – LAGUNA TREATMENT PLANT, B POND SOLAR PHOTOVOLTAIC PROJECT**

Miles Ferris, Director of Utilities explained that the City Charter prohibits design build projects and that the proposed project would be put on hold until after the City Charter Review Committee completes their process.

**MOTION:**

Board Member Swinth moved a motion to table the project since this may go against the City's design build policy. The motion was seconded by Board Member Carney. AYES (5) NO (0) ABSENT (1) Meechan ABSTAIN (1) Gale

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Brenda Adelman, Russian River Watershed Protection Committee spoke in opposition to

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the Sonoma County Water Agency's Jenner Estuary Project.

**9. REFERRALS - NONE**

10. WRITTEN COMMUNICATION (And Possible Board Action) - NONE

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Richard Dowd

**11. SUBCOMMITTEE REPORTS**

Board Member Galvin reported on the Contract Review Subcommittee activities.

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Gina Perez

Vice Chair Gale reported on the Budget Review Subcommittee activities.

Board Member Carney reported on the Ad Hoc Subcommittee activities.

**12. BOARD MEMBER REPORTS - NONE**

**13. DIRECTORS REPORT**

Mr. Ferris reported on the recent sewer spill in San Diego; gave a status update on the Steering Team activities; and discussed the City's mandatory time off /closure schedule for the Thanksgiving and Christmas weeks.

Chairman Dowd reported that he attended the recent American Council of Engineering Companies (ACEC) North Coast Chapter meeting. He, as a member of the BPU, as well as, Sharon Wright, Mayor at the time and the Utilities Department were presented with the annual Award for Excellence in Infrastructure Projects for the Geysers Recharge Project. Chairman Dowd presented the plaque to Mr. Ferris on behalf of the ACEC.

**14. ADJOURNMENT OF MEETING**

At 3:29 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, October 6, 2011 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.