

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, SEPTEMBER 15, 2016
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:32 p.m. Mayor's Conference Room –
Room 10

ROLL CALL

Present (4) Vice Chair Kaun, Board
Members Dowd, Holt, and Watts

Absent (3) Chairman Galvin, Board
Members Arnone and Tibbetts

**STATEMENTS OF ABSTENTION BY
BOARD MEMBERS**

Board Members Holt and Watts stated
that they would be abstaining from the
approval of the minutes from September
1, 2016, because they were absent from
the meeting.

STUDY SESSION - NONE

**MINUTES APPROVAL – September 1,
2016**

Due to a lack of quorum based on
abstentions by Board Members Holt and
Watts, this item will be carried over.

STAFF BRIEFINGS - NONE

CONSENT ITEMS

**6.1 BID AWARD – PURCHASE ORDER
FOR AGRICULTURAL LIME**

MOTION:

Board Member Holt moved a motion to
approve a Purchase Order with Portola
Minerals Company, dba Blue Mountain
Minerals, Columbia, California, for the
supply and delivery of agricultural lime for
a total amount not to exceed \$154,528.
The motion was seconded by Board
Member Watts. AYES (4) NO (0)
ABSENT (3) Galvin, Arnone and Tibbetts
ABSTAIN (0)

REPORT ITEMS

7.1 WATER SUPPLY UPDATE

BACKGROUND: Staff will update the
Board on water supply issues. The Board
may discuss this item and give direction
to staff.

PRESENTER(S): Jennifer Burke, Deputy
Director Water and Engineering
Resources

**8. PUBLIC COMMENTS ON NON-
AGENDA MATTERS – NONE**

9. REFERRALS - NONE

**10. WRITTEN COMMUNICATION (AND
POSSIBLE BOARD DISCUSSION/
ACTION)**

**10.1 MEMORANDUM FROM MEGAN
BASINGER. ACTING DEPUTY
DIRECTOR OF UTILITIES
ADMINISTRATION, RE: MONTHLY
RATE REVENUE AND CIP BID AWARD
REPORT – JULY AND AUGUST 2016;
INCLUDED IN PACKET**

11. SUBCOMMITTEE REPORTS

Chairman Galvin announced that the
Contracts Subcommittee will have
a meeting on October 24th. Vice Chair
Kaun announced that an ad-hoc
subcommittee has been formed and will
be meeting in the near future for
the landscape specifications.

**12. BOARD MEMBER REPORTS -
NONE**

13. DIRECTORS REPORT

Linda Reed, Interim Director of Water
reported that the recruitment process for
a new Director has been opened. She
also wanted to remind the Board

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Members that the City is holding a series of town hall meetings over the next several months. Lori Urbanek, Supervising Engineer, is presenting the information and leading the meetings. She is mentioning at the end of every meeting that there are multiple ballot initiatives for voters to consider for the City. Director Reed stated there are still 7 more meetings located throughout the City, and encouraged Board Members to reach out to the community if they hear any interest.

14. ADJOURNMENT OF MEETING

At 1:52 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, October 20, 2016 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Daniel J. Galvin III

Sara Roberts