

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, SEPTEMBER 18, 2008
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room

ROLL CALL

Present (7) Chairman Dowd, Vice Chairman Lowe, Board Members Downey, Galvin, Holt, Lindsay and Swinth

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Vice Chairman Lowe, Board Member Downey and Board Member Lindsay stated that they would need to abstain from the approval of the minutes for September 4, 2008. Board Member Galvin stated that he would need to abstain from Consent Item 6.2 because the low bidder is a client of his firm.

Miles Ferris, Utilities Director asked that Consent item 6.1 be removed from the agenda and brought back at a future date to allow for further review of the agreement.

6.1 AMENDMENT NO. 1 TO EXISTING MASTER AGREEMENT FOR PROFESSIONAL SERVICES WITH WINZLER & KELLY FOR ENGINEERING SERVICES FOR UTILITIES CAPITAL IMPROVEMENT PROGRAM TEAM PROJECT

MOTION:

Vice Chairman Lowe moved a motion to remove Consent item 6.1 from the agenda. The motion was seconded by Board Member Holt and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

STUDY SESSION

3.1 ENGINEERING REORGANIZATION

Mr. Ferris and Public Works Director Rick Moshier presented a detailed overview of the city-wide engineering reorganization effort. Development Engineering services were being provided within 3 departments and design and construction services for the Capital Improvement Program (CIP) were located in 2 departments. The City has consolidated these services in the Public Works Department. CIP planning and

budgeting, mapping, modeling, asset management, materials testing, and storm water program management have been consolidated in the Utilities Department. Traffic engineering services continue to be provided in the Public Works Department. Mr. Moshier discussed the benefits of the reorganization with the emphasis on improving customer service. Mr. Ferris indicated that the change could take 3-5 years to reach its full productivity. Tony Cabrera, Deputy Director of Engineering Development Services stated that while change is incremental it is progressing quicker than expected. A discussion ensued about the role of the Board in governing the engineering operations and it was determined that more research needs to be done before a decision can be made.

MINUTES APPROVAL

Board Member Swinth moved approval of the minutes of September 4, 2008 as corrected. The motion was seconded by Board Member Holt and carried unanimously. AYES (4) NO (0) ABSENT (0) ABSTAIN (3) Lowe, Downey and Lindsay

STAFF BRIEFINGS - NONE

CONSENT ITEMS

6.2 BID AWARD – OAKMONT ZONE R12R1 ELIMINATION PROJECT

MOTION:

Vice Chairman Lowe moved a motion to award a construction contract in the total amount of \$261,385.00 to the lowest responsive bidder, FEDCO Construction, Inc. of Santa Rosa, CA, for Oakmont Zone R12R1 Elimination Project and approve a construction contingency of 15 percent. The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (1) Galvin

6.3 PROFESSIONAL SERVICES AGREEMENT FOR THE DEVELOPMENT AND MANAGEMENT OF SOLAR SONOMA COUNTY

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Dell Tredinnick, Utility Project Development Manager explained that the agreement with the City of Sebastopol was initiated by the receipt of the Department of Energy's (DOE) Solar America Cities 2008 grant. Solar Sebastopol did not have the necessary insurance to enter into the agreement with Santa Rosa, therefore the City of Sebastopol agreed to provide the necessary coverage, which would then establish a partnership with Sebastopol and allow them to function as the overseer of the Solar Sonoma County project and allow the City to focus on grant administration requirements. The grant contract between DOE and the City allows grant funds to be used for work done on grant projects dating back to April 14, 2008, in recognition that it would take time for grantees to review and approve the grant contracts and that grantees would begin accruing costs in connection with grantees' attendance at the Solar America Cities Conference April 14-16, 2008, followed by the beginning of work on the approved grant projects upon return from the Conference. The agreement with Sebastopol with the early effective date would allow for payment of grant related work already done by Sebastopol.

MOTION:

Board Member Swinth moved a motion to approve a Professional Services Agreement (PSA), effective as of April 14, 2008, in the amount of \$192,500.00, the source of funds to be from grant funds in Account No. 7261, with the City of Sebastopol, for the Development and Management of Solar Sonoma County. The motion was seconded by Board Member Lindsay and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

REPORT ITEMS

7.1 WATER SUPPLY UPDATE

Glen Wright, Deputy Director Water Resources reported that Lake Sonoma is 83.5% full and Lake Mendocino is 53.3% full. The latest California Urban Water Conservation Council MOU expires in 2008, with the new MOU effective for the next 10 years. Part of the MOU update was to revise the existing Best Management Practices

(BMP) to be reorganized into programmatic categories rather than technologies and to reflect the best water savings technologies. The City of Santa Rosa is one of two agencies in the state that are fully compliant with the current BMP's and therefore staff is anticipating to successfully meet the new BMP's requirements. Mr. Wright reported that AB2175 did not move past the senate and the author is committed to bringing the bill back next year. Staff attended the Department of Water Resources and Governor's 20% by 2020 workshop on September 15, 2008. The goal is to adopt a plan by January 30, 2009. Staff also plans to attend the upcoming State Water Resources Control Board workshop on October 1, 2008 which will focus on adopting regulatory aspects of water conservation. Mr. Wright further reported that Santa Rosa customers continue to conserve water with August water usage per connection and single family residential being similar to August 2007.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Brenda Adelman, Russian River Watershed Protection Committee distributed a brochure for the Friends of Steelhead Beach. She explained that the group expresses opposition to any discharge at the site and that they have had 2000 people sign a petition.

9. REFERRALS

10. WRITTEN COMMUNICATIONS (And Possible Board Discussion/Action)

11. SUBCOMMITTEE REPORTS - NONE

12. BOARD MEMBER REPORTS

Chairman Dowd reported that the October 2, 2008 meeting would include a report item on the Final Environmental Impact Report for the Discharge Compliance Project. The October 16, 2008 meeting would include a report item on the Final Environmental Impact Report for the Seasonal Storage Project. Both of these items are scheduled for 5pm and will be televised. The October 2, 2008 meeting will also include a tour at the Laguna Treatment Plant of recently completed and current

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construction projects at the Plant, potential locations for flood control berms, and neighboring properties surrounding the Plant.

Chairman Dowd discussed the role of the City of Santa Rosa as a partner in the Subregional System with the City of Rohnert Park and the potential effects of the ballot initiative to roll back water and sewer rates.

Board Member Galvin reported that he attended a Hot Topics meeting sponsored by the Builders Exchange regarding the roll back measure on rates. The proponents of the measure did not attend and have indicated they will not attend any public forums.

13. DIRECTORS REPORT

Mr. Ferris presented a resolution on behalf of Assemblywoman Noreen Evans and Senator Wiggins honoring the Utilities Department for having been named the Institution of the Year by the WateReuse Association. He also presented the WateReuse Association award that he received at the Association's national convention in Texas. In addition, Calpine was named as Customer of the Year by the WateReuse Association.

14. ADJOURNMENT OF MEETING

At 3:15 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, October 2, 2008 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez