

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, SEPTEMBER 1, 2016
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:31 p.m. City Council Chambers

ROLL CALL

Present (5) Chairman Galvin, Vice Chair Kaun, Board Members Arnone, Dowd, and Tibbetts

Absent (2) Board Member Holt and Watts

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Arnone stated that he would be abstaining from the approval of the minutes from August 18, 2016 because he was absent from the meeting.

STUDY SESSION - NONE

MINUTES APPROVAL – August 18, 2016

Vice Chair Kaun moved a motion to approve the minutes from August 18, 2016. The motion was seconded by Board Member Dowd. AYES (4) NO (0) ABSENT (2) Holt and Watts ABSTAIN (1) Arnone

5. MATTER FROM BOARD OF PUBLIC UTILITIES REGARDING FUTURE AGENDA ITEMS

5.1 REQUEST FOR AGENDA ITEM REGARDING THE LANDSCAPE SPECIFICATIONS CURRENTLY BEING DEVELOPED BY AN OUTSIDE CONSULTANT UTILIZING RUSSIAN RIVER FRIENDLY LANDSCAPE GUIDELINES FOR THE WATER DEPARTMENT LANDSCAPE CONTRACT

BACKGROUND: At the August 18, 2016, Board of Public Utilities meeting, Vice Chair Kaun requested a future agenda item to discuss Board policy direction regarding the current landscape consultant's costs and scope of work. Board Member Tibbetts concurred with the request. The Board may vote to add this item to a future agenda.

Vice Chair Kaun made a motion to add an item to discuss the landscape specifications review including its use of synthetic herbicides in urban and rural properties to a future meeting. Motion was seconded by Board Member Tibbetts. AYES (5) NO (0) ABSENT (2) Holt and Watts ABSTAIN (0)

6. STAFF BRIEFINGS

This time is reserved for staff to brief the Board on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Board consideration.

6.1 CREEK WEEK UPDATE

The Storm Water & Creeks section of Santa Rosa Water participates in regional recognition of "Creek Week" as a way to celebrate and clean up our local waterways, and educate the public on ways to prevent creek pollution.

A Proclamation was approved by City Council on August 30, 2016, proclaiming September 17-25, 2016 as "Creek Week". This year's weeklong event begins Saturday, September 17, which coincides with Coastal Cleanup Day, and includes

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creek cleanups, neighborhood creek walks, and Family Fun Day, which is being held this year at the Laguna Treatment Plant.

Family Fun Day is planned for Saturday, September 17, from 11-3 with tours of the Laguna Treatment Plant, painting of a community mural, wildlife presentations, and educational booths from the City of Santa Rosa, Sonoma County Water Agency, and other natural resource related agencies.

The Board may discuss this item and give direction to staff.

PRESENTER(S): Jenifer Piccinini, Research & Program Coordinator; and Denise Cadman, Environmental Specialist

CONSENT ITEMS

Board Member Arnone requested that Item 7.1 be pulled from consent to allow for discussion.

7.1 MOHAWK STREET LIFT STATION & FORCEMAIN REALIGNMENT - PHASE 1 - CONTINGENCY INCREASE

David Montague and Colleen Ferguson provided a brief explanation of the need for a contingency increase.

Board Member Arnone moved a motion to approve a contingency increase of \$309,558.00 for Mohawk Street Lift Station & Forcemain Realignment - Phase 1 for a total contract amount of \$1,600,628.50. The motion was seconded by Board

Member Dowd. AYES (5) NO (0) ABSENT (2) Holt and Watts ABSTAIN (0)

REPORT ITEMS

8.1 WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

PRESENTER: Mike Prinz, Deputy Director of Subregional Operations

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS – NONE

10. REFERRALS - NONE

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION) - NONE

12. SUBCOMMITTEE REPORTS

Chairman Galvin announced that staff was trying to schedule a meeting of the contract subcommittee. He then announced that the Expanded Water Supply group would be meeting on September 6.

13. BOARD MEMBER REPORTS - NONE

13. DIRECTORS REPORT

Director Reed, informed the Board the Sonoma County Water Agency has just released the draft EIR and staff is working on reviewing the document. The job study is actively being done, and interviews with a consultant and

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incumbents is currently progressing. Staff hopes to come back to the Board with revised job classifications by the end of the year. The Emergency Operations Center will participate in an Urban Shield drill in preparation for a major or catastrophic event. Water Department staff will be actively participating in the drill.

14. ADJOURNMENT OF MEETING

At 2:04 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, September 15, 2016 at approximately 1:30 p.m. in the Mayor's Conference Room, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Daniel J. Galvin III

Sara Roberts