

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, SEPTEMBER 3, 2015
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:33 p.m. Mayor Conference Room – Room 10

Board Member Dowd requested that Items 6.1, 6.2, 6.3 and 6.4 be pulled from the consent calendar for discussion.

ROLL CALL

Present (7) Chairman Galvin, Vice Chair Kaun, Board Members Arnone, Dowd, Holt, Steffensen and Tibbetts

6.1 CONTRACT AWARD - ALDERBROOK DR, ROSEDALE AVE, MACKLYN AVE & TALBOT AVE - SEWER AND WATER IMPROVEMENTS

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Dowd asked for and received clarification on timing of the projects and the current bidding environment.

Board Member Tibbetts stated that he would be abstaining from the approval of the minutes of August 6, 2015 because he was absent from the meeting.

MOTION:

STUDY SESSION

Board Member Dowd moved a motion to award Construction Contract No. C00156 in the amount of \$2,097,740.00 to the lowest responsive bidder, Ghilotti Bros, Inc., of San Rafael, CA for Alderbrook Dr, Rosedale Ave, Macklyn Ave & Talbot Ave - Sewer and Water Improvements, approve a 15% contract contingency, and authorize a total contract amount of \$2,412,401.01. The motion was seconded by Board Member Holt. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

3.1 2015 COST OF WATER AND WASTEWATER SERVICE STUDY AND RATE STRUCTURE REVIEW RECOMMENDATIONS

BACKGROUND: The Reed Group, Inc. completed a thorough cost of water and wastewater service rate study and a rate structure review. Recommendations have been reviewed and recommended by the Board of Public Utilities Budget Subcommittee and will be shared with the full Board in this study session. The Board may provide input and feedback on the rate study and rate structure recommendations.

6.2 CONTRACT AWARD – CLEVELAND AVE WATER AND SEWER MAIN IMPROVEMENTS – RIDGWAY AVE TO EDWARDS AVE

Board Member Dowd asked for and received clarification on timing of the projects and the current bidding environment.

PRESENTER(S): Linda Reed, Deputy Director Administration and Bob Reed, The Reed Group

MOTION:

MINUTES APPROVAL

Board Member Dowd moved a motion to award Construction Contract No. C00060 in the amount of \$1,306,506.00 to the lowest responsive bidder, Terracon Constructors, Inc., of Healdsburg, CA for Cleveland Ave Water and Sewer Main Improvements - Ridgway Ave to Edwards Ave, approve a 15% contract contingency, and authorize a total contract amount of \$1,502,481.90. The motion was seconded by Board Member Holt. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Vice Chair Kaun moved a motion to approve the minutes from August 6, 2015. The motion was seconded by Board Member Holt. AYES (6) NO (0) ABSENT (0) ABSTAIN (1) Tibbetts

Vice Chair Kaun moved a motion to approve the minutes from August 20, 2015. The motion was seconded by Board Member Holt. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

STAFF BRIEFINGS - NONE

6.3 CONTRACT AWARD – LAGUNA TREATMENT PLANT PRIMARY TREATMENT STRUCTURE SEISMIC UPGRADE

CONSENT ITEMS

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The Board asked for and received clarification on issues with rebidding a project; costs associated with rebidding; and concerns of operational risk from a seismic event.

MOTION:

Board Member Dowd moved to approve Resolution No. 1095 entitled "Resolution of the Board of Public Utilities Rejecting all Bids for Laguna Treatment Plant Primary Treatment Structure Seismic Upgrade Contract No.C01716." The motion was seconded by Board Member Holt. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.4 AMENDMENT NO.2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH THE FRESHWATER TRUST FOR REFINED DEVELOPMENT AND DEMONSTRATION OF A METHODOLOGY FOR NUTRIENT OFFSET CREDITING OF INSTREAM RESTORATION IMPROVEMENTS

Vice Chair Kaun asked for and received clarification regarding the methodology used for reducing nutrients.

Brenda Adelman, Russian River Watershed Protection Committee asked if ludwigia removal would be part of the contract.

Rita Miller, Deputy Director Environmental Services indicated sediment removal and adding diversity were the only components of the contract.

MOTION:

Vice Chair Kaun moved to approve Resolution No. 1096 entitled "Resolution of the Board of Public Utilities Approving Amendment No.2 to the Professional Services Agreement with the Freshwater Trust for Refined Development and Demonstration of a Methodology for Nutrient Offset Crediting of Instream Restoration Improvements." The motion was seconded by Board Member Holt. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

REPORT ITEMS - NONE

PUBLIC COMMENTS ON NON-AGENDA MATTERS – NONE

REFERRALS – NONE

WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION) - NONE

SUBCOMMITTEE REPORTS - NONE

BOARD MEMBER REPORTS - NONE

DIRECTORS REPORT

David Guhin, Director reported on record low flows to the treatment plant; additionally, he reported that staff continues to work with Ag and Urban customers to reduce use and noted that many have run out of allocations; storage continues to be extremely low. Mr. Guhin also reported that design renderings of the City Hall demo garden are now available and the Water Use Efficiency team held a successful Drought Workshop. Finally, he concluded that the Farmers Lane Well Flushing Project has been nominated for the 2015 Infrastructure Project of the Year from the American Society of Civil Engineers.

ADJOURNMENT OF MEETING

At 3:42 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, September 17, 2015 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Daniel J. Galvin III

Gina Perez