

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, SEPTEMBER 4, 2008
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:32 p.m. Mayor's Conference Room

ROLL CALL

Present (6) Chairman Dowd, Vice Chairman Lowe, Board Members Downey, Galvin, Holt, and Swinth

Absent (1) Board Member Lindsay

STATEMENTS OF ABSTENTION BY BOARD MEMBERS - NONE

STUDY SESSION

3.1 GREENHOUSE GAS (GHG) EMISSIONS RELATED TO WATER AND WASTEWATER SERVICES

Dell Tredinnick, Utility Project Development Manager gave a brief introduction of the Climate Protection Campaign (CPC) group that would be giving the presentation to the Board. CPC presented the findings of the study "Greenhouse Gas Emissions Related to Water and Wastewater Services: Baseline Reduction Strategies, and Recommendations." The study evaluated emissions intensity and absolute emissions for each element of the water cycle. It also made recommendations for investigating and implementing high performance end user water efficiency delivery systems; continuing system efficiency improvements; and investigating investment vehicles for funding renewable energy development. CPC presented the idea of implementing the PAYS System to assist end users with purchasing energy efficient appliances in order to reduce their GHG emissions. The Board requested information on which recommendations could be implemented to assist with the Citywide GHG reduction goal and explained that they would need City Council support and direction prior to implementing the proposed recommendations.

3.2 LAGUNA WASTEWATER TREATMENT PLANT EMERGENCY PREPAREDNESS UPDATE

Dan Carlson, Deputy Director Utility Operations discussed several flood mitigation projects that were completed with FEMA

reimbursements after the 2005 flooding at the Laguna Wastewater Treatment Plant including the South Electrical Enclosure, the Laguna Foundation Joint Venture, which is in progress, and the feasibility study done on the potential berm for the Plant. Mr. Carlson reported that Proposition 84 will have new guidelines that will expand the program to include funding on wastewater treatment plant systems. Potential projects that could use this funding include a seismic evaluation; cathodic protection evaluation; and either interim or long term emergency generators. The Board directed staff to continue to work on the plant emergency preparedness and also submit letters to the legislature in support of the Proposition 84 changes.

Adjourn study session and reconvene to open session in City Council Chamber at approximately 2:55 p.m.

MINUTES APPROVAL

Vice Chairman Lowe moved approval of the minutes of August 21, 2008. The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (1) Lindsay ABSTAIN (0)

Chairman Dowd requested a motion to reorder the agenda to accommodate Board Members schedules.

Vice Chairman Lowe moved a motion to move item 7.1 before item 5.1 on the agenda. The motion was seconded by Board Member Swinth and carried unanimously. AYES (6) NO (0) ABSENT (1) Lindsay ABSTAIN (0)

7.1 REPORT – ORDINANCE REPEALING, REENACTING AND AMENDING CERTAIN PORTIONS OF SANTA ROSA CITY CODE TITLE 15-SEWERS

Lynn Small, Deputy Director Environmental Compliance gave a brief introduction and background information of the Santa Rosa City Code Title 15-sewers. He explained that the purpose of this proposed comprehensive revision to Title 15-Sewers is to address new and changed requirements under EPA Pretreatment provisions and also to address requirements related to the "Statewide

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, SEPTEMBER 4, 2008
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

General Waste Discharge Requirements for Sanitary Sewer Systems – Order No.2006-0003.” Mr. Small noted that the Board discussed this item, in detail, during a study session on August 21, 2008. MJ Oliveri, Interim Professional, provided results of an analysis that was completed at the Board’s request. Nine other cities and agencies were contacted about their code and the remodel triggers used to allow inspection of private laterals. The results of that analysis were also compared to what other Santa Rosa departments are using as their parameters. Staff presented revised language to Section 15-16.025 and in addition, recommended language for a Private Lateral Assistance Program. A discussion ensued about the impact to private citizens and the need for specificity in how an assistance program would be administered.

Kathy Hayes, North Bay Association of Realtors submitted written comments on behalf of NorBAR in opposition of the remodel trigger language and the lack of a rebate or financial assistance program for property owners. She also asked for an opportunity for community participation to determine the remodel triggers.

Mr. Small suggested that staff could remove Section 15-16.025, in its entirety, from the code and allow the rest of the proposed revisions to move forward to Council.

Board Member Swinth asked if the section is removed, what provision will be in place for the maintenance, inspection and repair of sewer laterals with Mr. Small responding that Section 15-04.035 (C) would remain in effect.

Chairman Dowd suggested that since the Parsons Terrace Private Sewer Lateral Replacement Project should be complete by winter, data would be collected and then the results could be brought to the Board and used to assist in the development of the provision.

MOTION:

Vice Chairman Lowe moved to approve Resolution No. 934 entitled “Resolution of the Board of Public Utilities Recommending the

City Council Adopt an Ordinance Repealing, Reenacting, and Amending Certain Portions of Title 15-Sewers of the Santa Rosa City Code with the deletion of the language in Section 15-16.025.” The motion was seconded by Board Member Swinth and carried unanimously. AYES (6) NO (0) ABSENT (1) Lindsay ABSTAIN (0)

The Board directed staff to come back in early next year after data analysis has been completed on the Parsons Terrace Private Sewer Lateral Replacement Project.

At 3:30 p.m., Vice Chairman Lowe and Board Member Downey left the dais for the remainder of the meeting.

STAFF BRIEFINGS

5.1 COLLECTION SYSTEM MAINTENANCE OVERVIEW

Mike Pieraccini, Utility System Supervisor gave the staff briefing. He provided an overview of the cleaning crew and the types of maintenance the division is responsible for providing. The cleaning trucks are used to flush sewer lines to remove debris including grease, roots, grit and gravel and root inhibitor is used to help maintain the line segments and saves pipes from roots and mechanical damage. The crew also provides emergency response to main blockages, lateral blockages, sewer overflows, spill cleanups and also assists other outlining Cities as requested.

CONSENT ITEMS

6.1 BID AWARD – LIQUID ALUM SUPPLY

MOTION:

Board Member Galvin moved a motion to award a one-year term contract with four (4) one-year renewal options for the supply of liquid alum to General Chemical Performance Products LLC, Parsippany, New Jersey, for the total amount of \$145,285.70. The motion was seconded by Board Member Holt and carried unanimously. AYES (4) NO (0) ABSENT (3) Downey, Lowe, Lindsay ABSTAIN (0)

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, SEPTEMBER 4, 2008
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

**6.2 AMENDMENT NO.4 TO AGREEMENT
FOR SPECIALIZED LEGAL SERVICES –
REMY, THOMAS, MOOSE & MANLEY, LLP**

MOTION:

Board Member Galvin moved a motion to approve Amendment No.4 to the Agreement with Remy, Thomas, Moose & Manley, LLP for services in an amount not to exceed a total amount of \$300,000. The motion was seconded by Board Member Holt and carried unanimously. AYES (4) NO (0) ABSENT (3) Downey, Lowe, Lindsay ABSTAIN (0)

**6.3 AGREEMENT WITH PG&E TO
UNDERGROUND EXISTING OVERHEAD
POWER LINES AT WEST COLLEGE
FACILITIES**

MOTION:

Board Member Galvin moved a motion to authorize the chair to execute the Electric Overhead to Underground Conversion Agreement with PG&E for a total amount of \$118,661.94. The motion was seconded by Board Member Holt and carried unanimously. AYES (4) NO (0) ABSENT (3) Downey, Lowe, Lindsay ABSTAIN (0)

REPORT ITEMS

7.2 WATER SUPPLY UPDATE

Glen Wright, Deputy Director Water Resources reported that Lake Sonoma is 85% full and Lake Mendocino is 58% full and holding 70 acre feet more water this year than last year. Only 1 chinook salmon has been viewed in the fish ladder at the Agency rubber Dam. This is the beginning of the Chinook run with the largest fish counts historically taking place in November. Last year the run was behind about one month. Agency biologists are saying that the Russian River water temperature is still too warm to allow for the Chinook run at this time. He further reported that the Agency demand is unusually low considering the warm weather. The highest daily water demand between August 8, 2008 and September 8, 2008 was 65 mgd. The daily water demand range for this time period was between 60 and 65 mgd and the

system capacity is 92 mgd. Mr. Wright reported on an issue that has arisen with the existing Chair for the Water Advisory Committee (WAC) who is up for election and the Vice Chair who is not going to run in the November election. The Restructured Agreement states that the Chair and Vice Chair shall serve for two fiscal years. The WAC has decided that it is appropriate that the language be changed to state that Chair and Vice Chair shall serve for two years as opposed to every two fiscal years which will coincide with the elections. The Restructured Agreement will be brought to Council to amend. Jake Mackenzie of Rohnert Park is currently the Chair and Stanley Cohen of Sonoma is the Vice Chair.

**8. PUBLIC COMMENTS ON NON-AGENDA
MATTERS**

Richard Canini, submitted written comments asking how much has redevelopment contributed to improvements of sewer and water lines and how much has utilities spent in redevelopment areas. He then spoke about a brochure he received from the Redevelopment Agency and Courthouse Square.

Chairman Dowd asked Mr. Canini if 10 years worth of information would be sufficient with Mr. Canini responding yes.

9. REFERRALS

**10. WRITTEN COMMUNICATION (And
Possible Board Action)**

10.1 September 3, 2008 - Letter from Miles Ferris to Arthur Maybrun re: 320 Boas Dr.

Mr. Ferris discussed the contents of Mr. Maybrun's letter and explained that an extensive review was done with Engineering and the Fire Department regarding his concerns. Chairman Dowd noted that if this item were to come back to the Board in the future, he would be abstaining from those discussions because Mr. Maybrun is a client of his and his firm managed the installation of the improvements and built the houses for Mr. Maybrun at that location.

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, SEPTEMBER 4, 2008
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

11. SUBCOMMITTEE REPORTS

Board Member Holt spoke about the Water Conservation Subcommittee meeting which he and Vice Chairman Lowe attended on August 26th. The committee discussed the water conservation efforts which have produced slightly larger savings compared to last year. Staff is attempting to obtain usage information on the other water contractors but indications are that their usage is comparable to last year as well. The committee also discussed the Urban Reuse Pilot Project which is currently in the beginning phases. Green Exchange audits continue with 275 residential and 77 commercial audits completed to date with a backlog of about 1 month. There have been 157 High Efficiency toilets installed through the toilet rebate program.

At 4:10 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, September 18, 2008 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez

12. BOARD MEMBER REPORTS

Chairman Dowd reported that he and a couple of Council Members will be meeting with Rohnert Park next week in regards to the ballot initiative that their voters have initiated regarding the rollback of utility rates. This item is a concern because Rohnert Park is a Subregional Partner and the negative impact that may occur if the initiative passes could affect Santa Rosa.

13. DIRECTORS REPORT

Mr. Ferris spoke about the stalemate with the State budget and new proposed legislature related to sewer overflows. He then presented a graph showing information that was requested by Vice Chairman Lowe at the last meeting. The graph identified the distribution of project contingency for 2001-2008 and noted that most projects were completed within the 10% customary contingency.

Chairman Dowd responded that the graph shows that projects are well designed and well managed in order to keep them in that range.

14. ADJOURNMENT OF MEETING