

Monthly Franchise Fee Remittance Form
Construction and Demolition Debris Box Collection
Non-Exclusive Franchise Agreement

Business Name:

Business Address:

Mailing Address:

Phone Number:

Email Address:

Contract #:

Remittance for month ending:

- A. Enter gross receipts from construction and demolition debris box collection within City limits. If zero, enter 0.
- B. Line A multiplied by .09 =
- C. 2% penalty for each late month = line B x 2% x months late =
- D. Lines B+C = Franchise fee owed to the City of Santa Rosa =

Signature of duly authorized company representative

Date

Print Signature Name

Title

Send remittances and correspondence to:
City of Santa Rosa – Revenue Division
P.O. Box 1673, Santa Rosa, CA 95402
Phone: (707) 543-3170
Email: revenue@srcity.org
Website: www.srcity.org

Important Information

Remittance:

- Please complete a Remittance Form each month to accompany your franchise fee payment. If your gross receipts for the month are zero, a remittance form is still necessary. (We suggest that you keep a copy of each completed remittance for your records.)
- Remit an original form properly signed by a duly authorized company representative.
- If you need additional forms, you may access the online form located at www.srcity.org/documentcenter/view/1492 , or call (707) 543-3170 to request that a form be mailed or faxed.
- Make check payable to City of Santa Rosa and mail to:
City of Santa Rosa Revenue Division
P.O. Box 1673
Santa Rosa, CA 95402

Amount: The Construction and Demolition Debris Box Collection Non-Exclusive Franchise Fee is 9% and is calculated using a formula developed jointly by the City and the various companies who entered into the initial non-exclusive franchise agreements in December 2002.

Payment Due Date: Franchise fees shall be payable on a monthly basis, and shall be due and payable on the fifteenth (15th) day of the month immediately following the month in which collection services were provided.

Late Fee: Payments received after the payment due date are subject to a late payment charge of 2% per month of the Franchise Fee that is due. See your franchise agreement for additional penalties that may apply.

Exceptions to Franchise Fee: Following is a list of services excluded from the franchise fee:

- Self-haul materials, which are generated by a residential or commercial entity and delivered by that entity directly to a recycling facility, transfer station or disposal facility.
- Recycling collection services, provided that at least ninety (90) percent of each load is actually recycled, and not disposed of.
- Removal of materials from a premises by a contractor as an incidental part of a gardening, landscaping, tree trimming, cleaning, maintenance, construction or similar service offered by that contractor rather than as a hauling service, provided that the hauling is performed by the contractor itself and not a subcontracted hauling company.
- Removal of Construction and Demolition Debris from a construction site by the construction contractor, provided that the hauling is performed by the contractor itself and not a subcontracted hauling company.
- The franchise fees shall not be owed by franchisee for revenues received from federal, state and local governments.

Audits: Please refer to Section 13 of your franchise agreement regarding the City's authority to inspect, audit and examine your records.

Non-Franchised Operators: Franchisee shall notify the City in writing of any non-franchised construction and demolition debris haulers known to be operating within the City without a non-exclusive Construction and Demolition Debris Box Franchise.