



DOYLE ADVENTURE CAMP SUMMER 2020 INFORMATION LETTER

GREETINGS FROM THE DOYLE ADVENTURE CAMP STAFF!! We look forward to a week of exploration, discovery, fun and excitement with your child. To help us make help make your child's camp week a special one, please read the following program information.

SCHEDULE: Doyle Adventure Camp is located at Doyle Park (The clubhouse is accessible from Hoen Frontage Road, between Sonoma Ave. and Farmers Lane). The exact address is 1700 Hoen Ave. Camp runs Monday - Friday, from 10:30am - 5:15pm. Please send a healthy sack lunch each day with your child to keep them fueled for an active schedule. Mondays normally will be spent in camp at Doyle Park. Wednesdays and Fridays we will take *CityBus* and spend the day swimming at Ridgway Swim Center. Tuesdays and/or Thursdays we will be traveling by *CityBus* or *1st Student* on different exciting field trips to a variety of local destinations. Campers are to be dropped off and picked up at the Hoen Avenue entrance of Doyle Park, near the Clubhouse. **Please be prompt with all drop off/pick up times. There is a \$5 late fee for every 15 minutes you are late in picking up your child.**

MONDAY MORNING CHECK-IN: Please allow a few extra minutes on Monday morning to check in your child. Monday is the only day this is necessary. We need to set your child up with her/his assigned group, confirm emergency information and your child's counselor will have a few questions to ask you directly.

EXTENDED HOURS: For those parents who prefer longer hours, we offer extended hours Monday - Friday from 7:45am - 5:15pm. There is an additional \$50 fee for this service. **You must register one week in advance for the extended hours service.** *You may also contact the Extended Hours Director on the camp cell at 888-5267.*

PHOTOS: Staff reserves the right to photograph activities and program participants for potential promotional use. All photos will remain the property of *Recreation & Parks* and may be used for publicity or promotional purposes only. If anyone in your family should not be photographed, contact the Camp Coordinator (543-3428).

REQUEST A FRIEND: You may request to be grouped with one friend, however, in order for requests to be considered **BOTH campers must request one another. We will do our best to accommodate one request, but we cannot guarantee it. We can only honor requests that have been made in advance.** We do ask that the children be of similar ages (within a year of each other). If you would like to make a request after you have registered your child, please call 543-3282 at least a week in advance, and we will add this information to your child's enrollment form.

ACCOMMODATION REQUEST: If you or your child has a special need or accommodation request, please contact the Camp Coordinator at 543-3428 at least one week prior to the camp. Every effort will be made to accommodate your request.

CAMPER T-SHIRTS: Campers will receive one t-shirt during the summer for participating in Doyle Adventure Camp. Additional t-shirts can be purchased at Steele Lane Community Center for \$5.

SWIM DAYS: The Ridgway Swim Center has two swim areas that are designated for the campers: one area for beginners and one for intermediate/advanced. *For the safety of your child and others, each camper's swim skills will be tested the first day and they will be placed in the appropriate pool according to their swimming abilities. If you have questions or concerns regarding your child's swim test, please call 543-3428.* In addition, you must be 48" tall to use the water slide. Please inform your child's counselor of any swimming requests you may have. Campers swim Wednesdays and Fridays from 12:30 - 4pm (Note: flotation devices are not allowed in the Ridgway Pool).

LOST AND FOUND: We ask that you label everything your child brings to camp with cloth name-tags, puffy paints or indelible ink, including backpacks, duffle bags, towels, sunscreen, lunch bags, etc. Please do not send anything valuable such as electronic games or IPODS, MP3 Players or cell phones to camp. There will be an on-site lost and found. If necessary, please see the Camp Director or Assistant Camp Director for assistance. Any items left over two weeks will be donated to a non-profit organization or thrown away.

BEHAVIOR MANAGEMENT: Our goal is to provide a safe and fun environment for every camper. We are committed to your child, and will do all that we can to help them have a good experience. We do reserve the right, however, to remove a child from the camp if their behavior becomes too disruptive. If your child has a potential behavior problem that we can assist with or should be aware of, please inform us at least one week in advance. Contact the Camp Coordinator at 543-3428. It is also necessary to speak with your child's Camp Counselor when you check in on Monday morning.

REFUND POLICY: Please note our refund policy. A 25% cancellation fee will be charged if request is received less than 7 days prior to the start of camp. **No refunds will be issued after 7pm on the Thursday prior to camp.**

TAX ID NUMBER: To write off your day care expenses, please save your receipt and use the Santa Rosa Recreation and Parks Tax ID number: **#94-6000428**

THINGS TO BRING (Please label all items)

Everyday

- closed-toe shoes, tennis shoes, hiking boots (no sandals)
- bag lunch
- sweatshirt or sweater
- sunscreen (please apply to your child prior to drop off at camp.)

Wednesday and Friday

- swim suit
- towel
- sunscreen (on swim days campers will be given reminders to apply their own sunscreen. **Staff is not responsible for sunscreen application.**)

Any information that is unique or necessary for special activities or field trips will be sent home Monday afternoon with your camper.