PURPOSE:

This policy was created to obtain the proper number of plans at submittal to prevent delays in the plan check process.

POLICY:

New Custom Single Family Dwelling or Duplex: + (6) sets of drawings

New Multi-Unit Dwelling: + (6) sets of drawings

Residential Addition or Alteration: + (4) sets of drawings

New Non-Residential Building: + (7) sets of drawings

Tenant Improvement: + (4-7) sets of drawings

More than 4 sets required with any of the following:
  - With a Planning referral (CUP, DR)
  - With a valuation of $200,000 or more
  - With an Environmental Compliance referral (Restaurants, Dentists)
  - With exterior work and landscaping

+Supporting Documents, if required:

Structural Calculations, Energy Efficiency Title 24, Soils Report: (2) copies

Note: Depending upon the type and scope of work, additional information may be required after plan review.

Michael K. Whitaker, Chief Building Official