PURPOSE: To coordinate the California Building Code Chapters 11A and 11B access to the public way requirements with Engineering Development Services of the Public Works Department.

POLICY: The accessible parking space will be considered the exterior arrival point instead of the public way for those projects required to provide an accessible path of travel to the site’s exterior arrival point unless the site / parcel frontage has an existing sidewalk, the project includes a requirement to provide frontage improvements or there is a CIP project budgeted to provide public improvements on the frontage,

PROCEDURE:

- The Building Division staff shall “pre-screen” the submittal to determine if an accessible path of travel to the public way is provided or required to be installed.
- The permit application will be referred to Public Works – Engineering Development Services if the project valuation exceeds the threshold identified in Santa Rosa City Code Chapter 18-12 “Improvement Requirements” or there is a discretionary permit for the project. The building permit application referral and Public Improvement Form (PIF) shall identify the potential need for constructing a disabled access path of travel to the public way per CBC Sections 1110A.1, 1114B.1.2 or 1127B.1.
- Engineering Development Services shall review for Public Improvement Requirements that may include a sidewalk, asphalt pathway adjacent to the public way, or repair/replacement of an existing sidewalk or public transportation access. Easements or right of way dedication may also be required. Improvement requirements, if any, shall be indicated on the PIF and noted in Permits Plus workflow.
- If a sidewalk, asphalt pathway, and/or public transportation is available, budgeted to be installed, or may be required due to Improvement Requirements of SRCC 18-12, Engineering Development Services staff shall notify Building Division staff that a pathway for disabled access to the public way is feasible and may be required as appropriate in the building permit review.
- If no sidewalk, asphalt pathway, and/or public transportation is available or budgeted to be installed and there is no requirement for public improvements, Engineering Development
Services staff shall notify Building Division staff in writing that disabled access at the public way is not available.

- If project valuation is less that the threshold for requirement of Improvement Requirement review, Building Division staff shall confer with Engineering Development Services staff to determine if a sidewalk and/or public transportation is available along the frontage of the parcel in question. Review shall include whether there are plans for such improvements of a sidewalk, asphalt pathway, and/or public transportation.

Michael K. Whitaker, Chief Building Official