

Work performed in S.C.W.A. right-of-way:

- Submit a copy of SONOMA COUNTY WATER AGENCY (S.C.W.A.), REVOCABLE LICENSE.

Abandonment of existing well(s) and / or septic systems:

- Submit a copy of SONOMA COUNTY PERMIT AND RESOURCE MANAGEMENT DEPARTMENT (PRMD) ABANDONMENT OF WELL PERMIT and/or ABANDONMENT OF SEPTIC SYSTEM PERMIT.

Work performed on State Of California owned property / right-of-way:

- Submit a copy of CALTRANS ENCROACHMENT PERMIT.

Work performed in channels, streams, or wetlands:

- Submit a copy of STATE OF CALIFORNIA DEPARTMENT OF FISH & GAME STREAMBED ALTERATION AGREEMENT.

Excavation exceeding 5 feet in depth:

- Submit a copy of STATE OF CALIFORNIA OCCUPATIONAL SAFETY AND HEALTH AGENCY (CAL O.S.H.A.) PERMIT.

Once all items are submitted for review and approval, the applicant will be notified when the permit is ready to be issued

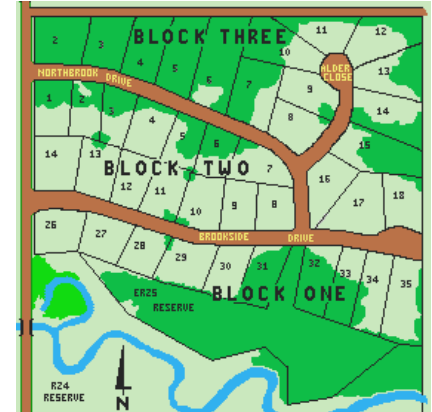
COMMUNITY DEVELOPMENT MISSION STATEMENT

We provide safe and well designed buildings, public space, and infrastructure for our current and future citizens and protect valuable resources, while involving the public to reflect community values in the development of our City



Department of Community Development
Engineering Division, (707) 543-3200
P.O. Box 1678. Santa Rosa, CA 95402

GRADING PERMITS FOR SUBDIVISION IMPROVEMENT PLANS



A
GRADING PERMIT
will need to be obtained with any subdivision improvement plan project
PRIOR TO CONSTRUCTION

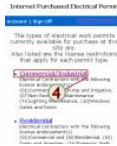


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OBTAINING A GRADING PERMIT

Once a set of improvement plans have been signed and approved for construction by the City Engineer, the project will be ready to move forward to construction. The applicant will need to submit a completed Grading Permit application to:

City of Santa Rosa Community Development-Engineering Division, Room 5, City Hall



ITEMS NEEDED WITH SUBMITTAL OF EACH APPLICATION:

GRADING PERMIT APPLICATION:

- Submit **completed Grading Permit application**

PLANS:

- Submit **3 black line sets** of the **approved (signed)** subdivision improvement plans

VALUATION OF WORK:

- Submit **Engineer's Cost Estimate** (Valuation) of work to be performed **for fee calculation**

FEES:

- **Plan check fees**, calculated by staff based on the valuation of the work to be performed, **shall be submitted at the time of application**

Note: Additional fees will be due and payable upon issuance of the permit



ITEMS WHICH MAY BE REQUIRED PRIOR TO ISSUANCE OF GRADING PERMIT:

(PROJECT SPECIFIC REQUIREMENTS)

- City encroachment permit:**
 - Submit a copy of CITY OF SANTA ROSA ENCROACHMENT PERMIT issued by the Department of Public Works for any work performed in City right-of-way

- Notice of intent (N.O.I.):**
 - Submit a copy of letter from the STATE OF CALIFORNIA WATER RESOURCES CONTROL BOARD indicating that they have received and processed your Notice of Intent (N.O. I.) to comply with the terms of the General Permit to Discharge Storm Water Associated with Construction Activity of projects that disturb one acre or more.
- Removal of existing structures not designated to remain:**
 - Submit a copy of CITY OF SANTA ROSA BUILDING DIVISION DEMOLITION PERMIT
- Exporting soil from site:**
 - Submit ESTIMATED QUANTITY OF EXPORT IN CUBIC YARDS DISPOSAL SITE
 - Submit copy of APPROVED CITY OR COUNTY PERMIT accepting the export of soil from site
 - Submit copy of LETTER FROM SOILS ENGINEER approving soil to be placed at the disposal site
 - Submit copy of HAUL ROUTE DIAGRAM for approval of export amounts in EXCESS OF 10,000 CUBIC YARDS.
- Retaining walls / sound walls:**
 - Submit a copy of the ISSUED BUILDING PERMIT for any retaining walls or sound walls.