



**LAGUNA TREATMENT PLANT
APPLICATION FOR WASTE HAULER DISCHARGE PERMIT**

PART A – BASIC INFORMATION

A1. Applicant Business Name: _____

A2. Business Address:

1. Street Address _____

City _____ State _____ Zip _____

2. Mailing Address _____

City _____ State _____ Zip _____

Business Phone _____ Email _____

Owner:

Name _____ Title _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

A4. Office Manager/Office Contact, other than Owner:

Name _____ Title _____

Day Phone _____ Mobile _____

Email Address _____

A5. Other Contact(s) to be notified in case of closure of services at the Waste Hauler Station:

Name _____ Phone _____ Email _____

Name _____ Phone _____ Email _____

PART B - BUSINESS DESCRIPTION

B1. Type(s) of Waste Discharging (check all that apply):

Septic/Chemical Toilet High Strength (see below) Leachate Gray Water Other (see below)

1. If “other” is checked above, describe: _____

(a) “Other” requires prior approval and verification of lab results prior to issuance of a discharge permit. Provide laboratory analyses describing the waste.

B2. If “High Strength” is checked above, check all that apply:

FOG/grease trap Winery Brewery Creamery Other (see below)

1. If “other” is checked above, describe: _____

(a) “Other” requires prior approval and verification of lab results prior to issuance of a discharge permit. Provide laboratory analyses describing the waste. Test for or include the following characteristics (average or ranges are acceptable):

1. Biochemical Oxygen Demand (BOD)- ex. Minimum > 10,000 mg/L
2. Total and/or Soluble Chemical Oxygen Demand (COD) – ex. Minimum > 30,000 mg/L
3. Total Solids Concentration (TS) – ex. >3% by weight
4. Volatile Fraction (VS) – ex. > 75% by weight
5. Nutrient loading (if deemed necessary)
 - i) Sodium
 - ii) Potassium
 - iii) Magnesium
 - iv) Calcium

B3. Average number of hauls made per week: _____

B4. Average disposal volume per week: _____

B5. Truck Descriptions: All trailers are required to be reported. Use additional sheets if necessary.

Truck or Trailer (check one)	CA License Plate #	Tank Capacity (Gallons)
1. <input type="checkbox"/> Truck <input type="checkbox"/> Trailer		
2. <input type="checkbox"/> Truck <input type="checkbox"/> Trailer		
3. <input type="checkbox"/> Truck <input type="checkbox"/> Trailer		
4. <input type="checkbox"/> Truck <input type="checkbox"/> Trailer		
5. <input type="checkbox"/> Truck <input type="checkbox"/> Trailer		

PART C: OTHER REQUIREMENTS

C1. All trucked wastewater to the City of Santa Rosa Laguna Treatment Plant shall require the business and/or hauling contractor to have liability insurance as referenced in Exhibit A (see page 3 & 4).

C2. **A Waste Hauler Discharge Permit will not be issued until the required insurance and \$206 annual fee are received.**

Certification

This document and any attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Responsible Person

Date

Print Name

Title

This document must be signed by the most responsible person of the organization applying for the discharge permit. This includes the owner, president, corporate officer, or any other representative of the organization in a decision-making capacity. The person signing this document is legally responsible for all information contained herein, and becomes liable for any and all future enforcement actions.

** All documents such as Application, Required Proof of Insurance (see Exhibit A below) and an annual fee of \$206 must be submitted to the address below.

Submit To:
City of Santa Rosa, Environmental Compliance Section
4300 Llano Road, Santa Rosa CA 95407
Phone: (707) 543-3369 Fax: (707) 543-3398
envcompliance@srcity.org

Insurance Requirements

Exhibit A:

Before a permit is issued, the contractor who is hauling the wastewater shall have obtained all insurance required under this Exhibit. All requirements herein provided shall appear either in the body of the insurance policies or as endorsements and shall specifically bind the insurance carrier.

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage:
 - a. Blanket contractual liability
 - b. Broad form property coverage
 - c. Personal injury
2. Insurance Services Office from covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation insurance as required by the State of California and Employer's Liability insurance.

B. Minimum Limits of Insurance

Permittee shall maintain limits no less than:

1. General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage and a \$2,000,000 aggregate. If Commercial General Liability insurance or other form with a general aggregate liability is used, either the general aggregate limit shall apply separately to this agreement or shall be designated as project specific or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
3. Employer's Liability:
 - Bodily Injury by Accident - \$1,000,000 each accident.
 - Bodily Injury by Disease - \$1,000,000 policy limit.
 - Bodily Injury by Disease - \$1,000,000 each employee.

C. Other Insurance Provision Requirements

Additional Insured Requirements:

1. The required general liability and automobile policies are to contain, or be endorsed to contain the following provisions:
 - a. The City of Santa Rosa, its officers, officials, employees, agents and volunteers are to be covered as additional insureds as respects alleged: liability arising out of activities performed by or on behalf of the Permittee; products and completed operations of the Permittee; premises owned, occupied or used by the Permittee; or automobiles owned, leased, hired or borrowed by the Permittee. The coverage shall contain no special limitations on the scope of protection afforded to the

- City of Santa Rosa, its officers, officials, employees, agents or volunteers.
- b. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City of Santa Rosa, its officers, officials, employees, agents or volunteers.
 - c. The Permittee's insurance shall apply separately to each insured against whom claim is made or suit is brought except, with respect to the limits of the insurer's liability.
 - d. Permittee shall furnish properly executed Certificates of Insurance from insurance companies acceptable to the City of Santa Rosa and signed copies of the specified endorsements for each policy prior to commencement of work under this agreement. Such documentation shall clearly evidence all coverages required above including specific evidence of separate endorsements naming the City of Santa Rosa and shall provide that such insurance shall not be materially changed, terminated or allowed to expire except after 30 days prior written notice by certified mail, return receipt requested, has been filed with the City Clerk. Such insurance shall be maintained from the time work first commences until completion of the work under this agreement. Permittee shall replace such certificates for policies expiring prior to completion of work under this agreement.
 - e. Subrogation Waiver - Permittee agrees to waive subrogation rights against City of Santa Rosa regardless of the applicability of any insurance proceeds, and to require all Permittees, contractors, subcontractors or others involved in any way with the services to do likewise.