



Technical Advisory Committee Meeting
Freeway Well Planning Project, Proposition 1 Grant # D1812519
August 6, 2019 from 2:00-4:00pm
Dial-in: 1-530-792-3299, Room Code: #2303#

MINUTES

The agenda was provided prior to the meeting and is attached.

1. **Welcome/Roll Call** – Attendees included the following:

- | | |
|-------------------------------------|-----------------------------|
| ✓ Close, Colin (Santa Rosa Water) | ✓ Rangi, Aparjeet (SWRCB) |
| ✓ Connell, Jim (West Yost) | ✓ Reeves, Robert (SWRCB) |
| ✓ Gudino, Teresa (Santa Rosa Water) | ✓ Rodgers, Andy (West Yost) |
| ✓ Homan, Nate (West Yost) | ✓ Smith, Kira (SWRCB) |
| ✓ Hunt, Craig (RWQCB) | ✓ Tischler, Jim (RWQCB) |

Aparjeet explained that the State is transferring the City of Santa Rosa's Freeway Well Prop 1 project to a new Grant Manager, Kira Smith. Aparjeet asked to be cc'd on all correspondence for the first 2-3 months of the transition, and Colin agreed to do this.

2. **Status update/progress made to date**

Colin provided the City's progress report, including the following highlights:

- Submitted the first invoice and progress report to State. Approved.
- Requested changes to budget (job titles and hourly rates for matching funds). Approved.
- MRP finalized and submitted to State. Approved. Task complete.
- QAPP finalized and submitted State. Approved. Task complete.
- RI Workplan finalized and submitted State. Approved. Task complete.
- Meeting materials for TAC #2 submitted to State. Approved.
- Stakeholder Advisory Group formed. Meeting held on July 8th. Meeting materials submitted to State. Approved. Task complete.
- Updated project webpage: srcity.org/FreewayWell
- Public Meeting held on August 1, 2019 at publicly noticed City of Santa Rosa Board of Public Utilities meeting. Meeting materials will be submitted to the State soon.
- Outreach letters mailed to 35 property owners, residents and businesses within 500 feet of the site to inform them of upcoming monitoring well construction activities.
- Completed preliminary right of way investigation for future construction activities.
- Finalized specifications and posted Invitation for Bids on June 26th. Two bids were received on July 16th and analyzed. The low bidder was selected. Contract award is in process.

3. Review schedule/pending action items

Colin reviewed pending action items and noted that deliverables are on track.

- Item 1.4 - Site visits during construction will be arranged after the contractor provides a proposed construction schedule.
- Item 2.1 - Lat/Long data for Freeway Well, the monitoring well complex, and the observation wells will be gathered and uploaded to GeoTracker. In addition, the City needs to upload documents (MRP, QAPP, and RI Workplan). West Yost will upload site data. Once water quality samples have been collected, the lab will upload data.
- Item 4.3 - TAC meeting #3 materials will be submitted to State after this meeting. TAC meeting #4 needs to be scheduled. The TAC suggested meeting during the first week in November. Colin will send a poll to find a date and time.
- Item 7 - Remedial Investigation work will shift from existing records/data gathering and analysis to focus on gathering data during drilling activities, water quality sampling, and pump test.
- Item 8 - Initial Feasibility Study research may begin earlier than scheduled in an effort to keep the overall project timeline on track if possible.
- Item 9 - Meeting materials for August 1 Public Meeting will be submitted to State soon. Outreach will continue with webpage updates and Advanced Notice letters for construction.

Colin provided an update on the estimated contract award schedule. Colin will follow up with Aparjeet and Kira about posting signs at the site during construction to identify Prop 1 funding for the project. Colin will also speak with the City's engineer assigned to the project to determine the status of required permits and provide copies to the State as they become available.

Estimated award schedule

- June 18 – Advertise (complete)
- July 16 - Open bids (complete)
- Mid-Late August - Award as minor contract, under City Manager approval (in process)
- Early-Mid September - Receive signed contract, insurance certificates, bonds from contractor
- Mid-Late September - Legal review of contract and City Manager signature
- Late September-Early October - Notice to Proceed

Jim Connell provided an estimated construction schedule and explained that the drilling contractor will provide a proposed construction schedule soon after the Notice to Proceed. The City will forward the schedule to the TAC and update it as needed to monitor progress and schedule site visits during construction of the monitoring well complex and the pump test.

Estimated construction schedule

- Early October – Drilling contractor begins mobilizing
- Mid-Late October – Drilling of pilot boring (1-2 weeks)
- Mid-Late November – Monitoring well installation
- Early-Mid December – Well development
- Late December-Early January - Complete construction phase
- Late January-Early February - Pump test



4. **Requirements for section 7.2.5 of grant agreement**

Robert reviewed the requirements for section 7 of the grant agreement and clarified expectations for 7.2.5 related to plume mapping. This will not be a true plume map but should incorporate VOC plume maps that have been produced by responsible parties without reinterpreting them and VOC data that is not captured in plume maps for other sites in the area to the extent such data is available on GeoTracker. Concentrations of VOCs should be noted on the map along with the date of the sample and depth. Jim Connell confirmed that this approach makes sense.

Robert explained that the State would like water quality data to be gathered from the observation wells in the study. Colin noted that this exceeds the approved scope of work for the project and could pose work load issues. He also noted that expanding the scope would have impacts on the project schedule and budget (Robert indicated the State might have funding available for sampling). In addition, Colin explained that the City doesn't have access agreements for sampling the observation wells nor the authority to compel the sites to allow the City to sample their wells. Colin will ask his staff to check with these sites to see if they sample their wells and have water quality data that they would be willing to share. If the sites don't sample and/or aren't willing to share their data, Colin will update the State.

Jim Tischler asked whether it would be useful to include grab groundwater sampling data from the Bradley site. Robert expressed his sense that this data could be helpful. Jim Connell felt it might not be. Jim Tischler will forward reports from the Bradley site with this data (also available on GeoTracker). Jim Connell will review the data to see if it's relevant to the Remedial Investigation as outlined in the approved plan.

Robert discussed the value of having depth discrete sampling of the Freeway Well, and Andy explained that this was completed in 2013 and this data will be utilized in the investigation.

The State would like to include water quality data as a discussion item on the next TAC meeting agenda. West Yost staff will do research to generate a list of all sites in the vicinity of Freeway Well that have reported VOC data in GeoTracker to prepare for the discussion.

5. **Next TAC meeting**

The TAC would like to meet again the first week of November. Colin will send out a poll to identify the best date and time.

6. **Adjourn**

The meeting adjourned at approximately 3:20 pm.



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- Rangi, Aparjeet (SWRCB)
- Reeves, Robert (SWRCB)
- Restad, Anthony (Santa Rosa Water)
- Rodgers, Andy (West Yost)
- Tibbals, Jason (Santa Rosa Water)
- Tischler, Jim (RWQCB)

Agenda

1. Welcome/Roll Call – City
2. Status update/progress made to date – City
3. Review schedule/pending action items – City
4. Requirements for section 7.2.5 of grant agreement – State
5. Next TAC meeting – City
6. Adjourn by 4:00 pm