



CITY OF SANTA ROSA, CA

P.O. BOX 143217, Irving, TX 75014, Phone: 1-888-463-2186

Please Print
BLOCK CAPITAL LETTERS
clearly inside the box.

Type of Alarm: Residential Business Govt. Entity Burglary Robbery/Panic

Name of Registration Holder: [Grid]

Business Name: [Grid]

Name of responsible party: [Grid]

Alarm Location: [Grid]
(Include Blding/Apt #, Suite or Unit)

City: [Grid] State: [Grid] Zip: [Grid]

Billing Address: (if different) [Grid]

City: [Grid] State: [Grid] Zip: [Grid]

Email Address: [Grid]

Home Phone: [Grid] [Grid] [Grid] Cell Phone: [Grid] [Grid] [Grid]

Office Phone: [Grid] [Grid] [Grid]

EMERGENCY CONTACTS

Name: [Grid]

Phone #1: [Grid] [Grid] [Grid] Phone #2: [Grid] [Grid] [Grid]

Name: [Grid]

Phone #1: [Grid] [Grid] [Grid] Phone #2: [Grid] [Grid] [Grid]

SPECIAL CONDITIONS

In order to ensure the safety of our officers, the public and to enable the Santa Rosa Police Department to better protect your property, please provide information regarding potentially hazardous circumstances (i.e. guard animals, hazardous substances, etc.)

Comments: [Grid]

Alarm Permit #:

Alarm Installation Details

Alarm Installation Date: [Grid] / [Grid] / [Grid] Phone #: [Grid] [Grid] [Grid]

Alarm Installation Company: [Grid]

Monitoring Company: [Grid]
(if different)

Phone #: [Grid] [Grid] [Grid]

PLEASE READ THE FOLLOWING AND SIGN:

This is to certify that as the applying principal, my immediate family, tenants, or employees who have access to the protected premises have been given training which includes procedures and practices to follow in the event that the alarm system is accidentally activated, I also acknowledge that the installation company left me a set of written instructions for the alarm system, including written guidelines on how to avoid false alarms. The Police response may be influenced by factors including, but not limited to, the availability of officers, priority calls, traffic conditions, emergency conditions and staffing levels.

Signature: (Owner) _____ Date: [Grid] / [Grid] / [Grid]

In accordance with the City of Santa Rosa Code of Ordinances Chapter 6-68, if you have an active alarm system in the City of Santa Rosa, California, it must be registered with the City of Santa Rosa separately. The fee for an alarm registration/renewal and false alarms is set forth below and shall be paid by the alarm user.

Burglary/Robbery/Panic/Hold-Up- Registered location Fine Schedule	
Initial Permit Registration Fees	
• \$10.00 for Residential	• 1st false alarm : \$0.00, warning notice shall be sent
• \$15.00 for Commercial	• 2nd false alarm : \$125.00
	• 3rd false alarm : \$150.00
	• 4th false alarm : \$175.00
	• 5th false alarm : \$200.00
	• 6th false alarm : \$225.00
Annual Permit Renewal Fees	• 7th false alarm : \$250.00
• \$10.00 for Residential	• 8th false alarm : \$275.00
• \$15.00 for Commercial	• 9th false alarm : \$300.00
	• 10th false alarm and above : \$1000.00 each

For Customer Service Call: 1-888-463-2186

Mail this form and payment to:

City Of Santa Rosa Alarm Program
P.O. BOX 143217, IRVING, TX 75014

SUMMARY OF ALARM ORDINANCE

1. All alarm systems shall be installed in accordance with all applicable standards and requirements of the building code and applicable established standards as required by the City of Santa Rosa
2. All audible alarm systems, when activated, shall automatically cease transmitting within 20 minutes.
3. Upon request of the police department, a user or designated representative shall respond within one hour
4. It is unlawful to use any taped or otherwise recorded message to report a police or fire emergency to the City or Santa Rosa Communications Center.
5. It is a misdemeanor for any person to install, possess, operate, use, service, or maintain any alarm system without a valid permit. In addition, permits are non-transferable.
6. Permits may be denied on the following grounds:
 - a. The alarm system is deficient.
 - b. The applicant or applicant's agent has knowingly made any false, misleading fraudulent statements of material fact.
 - c. Applicant has had a similar type permit previously revoked
 - d. Violation of any of the provisions of this chapter.
7. Permits issued pursuant to this division shall be renewed annually.
8. Any change in ownership in a business shall require a new permit.
9. Permits shall be posted on the premises in a conspicuous location.
10. The permittee shall be responsible for any service, test, repair, maintenance, adjustment, or installation which might actuate a false alarm on an alarm system.
11. Newly installed alarms shall be granted a 15-day grace period in which to rectify system problems.
12. Grounds for revocation are:
 - a. Violation of any of the provisions of this chapter.
 - b. Excessive false alarms as defined by established regulations.
 - c. Any false, misleading, or fraudulent statement of material fact.
 - d. Failure of the permittee or representative to respond within one hour when requested by the police department.
13. If a permit is revoked, the permittee has ten days following such notice to offer evidence to the Chief of Police why it should not be revoked.
14. Any person whose application for a permit is denied, or whose permit is revoked, may appeal to the City Council within 15 days from the date of the mailing of the notice.

RULES & REGULATIONS

There shall be a recovery fee on each delinquent false alarm and permit fee account which is referred to a collection agency for collection. The amount of the recovery fee in each case shall be equal to the total of all cost and charges to the City made by the collection agency for recovery of the delinquent fee account.

Ten or more false alarms in any 12-month period is an excessive number, a public nuisance, and shall be grounds for the revocation of the permit.

The extra charge fee for each and every false alarm in excess of one received by the City in any 12-month period shall be:

2nd false alarm \$125.00	6th false alarm \$225.00
3rd false alarm \$150.00	7th false alarm \$250.00
4th false alarm \$175.00	8th false alarm \$275.00
5th false alarm \$200.00	9th false alarm \$300.00

FALSE ALARM PENALTY - 10th and each subsequent alarm - \$1000.00

Residential Permit \$10.00	Business/Commercial Permit \$15.00
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