



TEMPORARY ELECTION CAMPAIGN SIGNS

General Information:

Date of Election: _____

Candidate's Name or Campaign Name: _____

Phone Number: _____

Email Address: _____

Physical Address: _____

Designated Person(s) for Sign Removal: _____

Phone Number: _____

Email Address: _____

Physical Address: _____

Applicant's Name: _____

Phone Number: _____

Email Address: _____

Physical Address: _____

Electronic/Digital Signature Disclosure:

I understand and agree that (i) electronically signing and submitting any document(s) to the City of Santa Rosa legally binds me in the same manner as if I had signed in a non-electronic or non-digital form, and (ii) the electronically stored copy of my signature, any written instruction or authorization and any other document provided to me by the City of Santa Rosa, is considered to be the true, accurate and legally enforceable record in any proceeding to the same extent as if such documents were originally generated and maintained in printed form. I agree not to contest the admissibility or enforceability of the City of Santa Rosa's electronically stored copy of any other documents.

By using the system to electronically sign and submit any document, I agree to the terms and conditions of this Electronic/Digital Signature Disclosure.

Applicant Signature: _____ Date: _____

Temporary Election Campaign Requirements:

[Zoning Code Section 20-38.070\(D\)](#) requires election campaign signs to be permitted in compliance with all of the following requirements:

- (1) Each candidate for a public office and each sponsor or group of sponsors for or against a ballot measure shall obtain a Sign Permit from the Department prior to installing any election campaign sign.

(a) The permit application shall be signed by the applicant and shall list the name of the person designated by the applicant for the installation and removal of election campaign signs for that applicant.

(b) The permit application shall contain a statement from the applicant promising to remove all of applicant's election campaign signs within 15 days after the election.

I, _____, as designated person or responsible agent for the _____ election campaign, promise to remove all campaign signs supporting or affiliated with above campaign within 15 days after the date of the election.

(c) The permit shall be issued without charge within 48 hours, weekends and holidays excepted, of the filing of a complete application.

(d) In the event the applicant does not remove the applicant's election campaign signs within the allowed time period, the Department may remove or cause to be removed any signs that remain. The applicant shall pay the cost of removal. The City shall give written notice to the applicant at least seven days prior to removing the signs.

(2) After written notice to the affected property owner allowing the property owner to protest, the City may remove signs put up without permits. To the extent required by law, the City shall obtain a warrant before entering private property. Any candidate identified in a sign and the person or entity who installs the sign shall pay all costs of removal.

(3) No sign shall be erected earlier than 60 days prior to the election at which the candidate or measure will be voted upon and each sign shall be removed within 15 days after the date of the election.

(4) No sign shall be a roof sign.

(5) No sign supporting or opposing any one candidate or ballot measure shall be more than 16 square feet in area and, if detached, more than nine feet in height.

(6) No property owner shall approve or permit or install more than an aggregate of 80 square feet of election campaign signs per lot of record per election.

(7) No sign shall be erected on, under, above, or across any public property or any public right-of-way.

(8) No sign shall be placed without the permission of the owner of the property upon which the sign is placed.

(9) Each applicant for a Sign Permit in compliance with Zoning Code Section 20-38.070 shall obtain written permission from the property owner of any non-residential parcel or any vacant parcel prior to placing a sign on a non-residential or a vacant parcel. The applicant shall maintain the written permission until the sign is removed and shall furnish the written permission to the City upon request.

Applicant's Signature: _____ Date: _____

For City Staff Use:

Approved by: _____ Date: _____