Date: October 24, 2007

Time: 10:00 a.m. to Noon

Place: Finley Center Auditorium

Community Advisory Committee Members
David Benson, Becoming Independent
Vaughn Held, CRI
Margo Merck, Community Housing Development Corporation
Shirlee Zane, Council On Aging

City Staff Members
Mardell Morrison, ADA Coordinator
Molly Dillon, City Attorney’s Office
Steve Dittmer, Public Works
Robert Sprinkle, Public Works
Rich Hovden, Parks & Recreation
Paul Hess, Emergency Preparedness Coordinator - COPE Program Manager
James Zboralske, Police Department
Nick Sensley, Police Department
Leffler Brown, Fire Department
Michael Whitaker, Chief Building Official
Mirella Stevens, Risk Management

1. INTRODUCTIONS

2. SIDEWALK SURVEYS - Shirlee Zane
Shirlee led a discussion of a survey form that is being developed by the Mayor's Senior Committee. The purpose of the form is to help to gather citizen input, with a target audience of seniors and citizen's who are disabled, for conditions that they would like to see addressed in the City's Capital Improvement Planning and Budgeting process. The City will consider whether to post on the City's ADA Web site once its final form has been approved by the Mayor's Senior Committee.

3. BUILDING PERMIT PROCESS REQUIRING ADA STANDARDS - Michael Whitaker, Assistant Director of Community Development/Chief Building Official, explained his role of helping the City with ADA access requirements to
assist both with City owned buildings as well as for private development. Through the permit approval process for compliance with California Title 24 accessibility standards, he shared excerpts from the 2007 California Building Code and a form that he developed for his division to help determine when a project may be exempt from the State Title 24 improvement requirement due to unreasonable hardship consistent with State Law.

4. REVIEW OF THE CITY'S CURRENT ADA GRIEVANCE PROCEDURE & ITS USAGE SINCE ADOPTION IN JANUARY 2006 - Mardell Morrison gave out the Web site and a hard copy of the grievance procedure and a summary of complaints/requests received over the past two years. The grievance procedure is posted on the City's Web and a Citizen can also request a hard copy by calling Mardell at (707) 543-3037.

5. CAPITAL IMPROVEMENT BUDGET OVERVIEW AND SCHEDULE - Mardell gave a brief overview and handouts of the summary pages of the CIP budget. She reminded the group that the public hearing would most likely be in mid January 2008. Margo Merck suggested that a list of areas requested through Mardell in the ADA Barrier Removal request process be provided to the CIP committee for consideration in the next budgeting process. Mardell will put together a draft and send to the committee and the Risk Manager for approval.

Meeting Adjournment 12:00 p.m.