

YEAR-END STATUS REPORT

HCA Family Fund Program (Community Action Partnership of Sonoma County)

Reporting is required as a condition of funding. The CITY will receive quarterly updates based on the information provided in this report (*and for HMIS participants as it compares to the HMIS reports*). Reports may be submitted electronically.

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Agency Name: Community Action Partnership of Sonoma County
Program Title: HCA Family Fund
Term: July 1, 2020 to June 30, 2021

Reporting Due Dates and Period (please check only one):

Report	Due Date	Report Period Covered
<input type="checkbox"/> 1 st Quarter Report:	October 10, 2020	July 1, 2020 – September 30, 2020
<input type="checkbox"/> 2 nd Quarter Report:	January 10, 2021	July 1, 2020 – December 31, 2020
<input type="checkbox"/> 3 rd Quarter Report:	April 10, 2021	July 1, 2020 – March 31, 2021
<input checked="" type="checkbox"/> 4 th Quarter Report:	July 10, 2021	July 1, 2020 – June 30, 2021

1. Total Number of Unduplicated Participants Assisted (cumulative through report period and enter only numbers for only 1a OR 1b depending on your project):

1a. For projects serving only individuals **OR** families (households) enter the total number of unduplicated participants or families/households served (but not both):

102 Families (households)

1b. For projects serving **both** individuals (singles) AND family (households) enter the total number of participants (singles + all household members) served (enter one number only): **N/A**

2. Please include a brief narrative of 50 words or less on your program's progress:

During the fourth quarter, CAP Sonoma funded 102 total households; 80 households for rent assistance and 22 households for security deposit. 18 out of the 26 households who completed the 3-month rent assistance program also decreased their debt by at least 10%. Due to COVID, we have not had an in-person financial literacy workshops and all information is shared one-on one with clients. We meet individually with clients and provide one-on-one financial coaching and go over some financial concepts with them, such as: budgeting, savings, credit & managing debt. We will start having virtual workshops via zoom starting July 7th. We will hold two zoom workshops monthly: one in Spanish and one in English. Each workshop will be mandatory, while taking into consideration barriers to access, and will include polls to ensure interaction. We have a new full-time staff who will help with the workshops.

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3. **INCOME DETERMINATION:** complete the table below indicating the total number of HOUSEHOLDS assisted for the ***QUARTER and CUMULATIVE TO DATE***. For each year in which ANY grant funds were expended, direct benefit data will be required for the entire year.

Number of Households Directly Assisted

	Total No. of Households Assisted	Below 30% (Extremely Low)	31% to 50% (Very Low)	51% to 80% (Low Income)	Over 80% (Non-low Moderate)
For the Quarter	102	74	28	0	0
Cumulative to Date	377	229	119	29	0

4. **RACE/ETHNICITY DETERMINATION;** The total number of households shown in the first column below should equal the number of households directly assisted in #3 above.

RACE AND ETHNIC DATA REPORTING FORM

Racial Categories	QUARTERLY TOTALS			YEAR TO DATE TOTALS		
	# Hispanic/Latino	# Non Hispanic/Latin	Total Number of Race Responses	# Hispanic/Latino	# Non Hispanic/Latin	Total Number of Race Responses
White	2	33	35	20	139	159
Black or African American	0	2	2	0	18	18
Asian	0	3	3	0	9	9
American Indian or Alaska Native	60	1	61	166	9	175
Native Hawaiian or Other Pacific Islander	0	0	0	0	2	2
American Indian or Alaska Native <i>and</i> White	0	0	0	4	3	7
Asian <i>and</i> White	0	0	0	0	0	0
Black or African American <i>and</i> White	0	0	0	3	2	5

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American Indian or Alaska Native <i>and</i> Black or African American	0	0	0	0	0	0
Other multi-racial	0	0	0	3	2	5
TOTAL	62	40	102	193	184	377

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5. **Performance Outcomes (CUMULATIVE):**

Using the approved outcomes sheet included with your project's funding agreement Exhibit A, please complete the table below indicating the actual number of project participants who have achieved outcomes from July 1, 2020, through the reporting period.

Project Quantitative Measure Text	Actual Outcomes Achieved from July 1, 2020 through this report period	Percentage of Total Output Achieved
180 households will receive housing/homeless prevention assistance:	Number who achieved Outcome(s): 377	209%
100% of households (180) served will complete an intake with housing specialist.	377	100%
100% will complete financial literacy workshops	308	82%
33% of households (60) served will reduce their household debt by at least 10%.	64	64%
75% of households (135) contacted will maintain or improve their housing through HCA assistance.	377	100%
15% of households (15) served will exit homelessness through HCA assistance.	10	10%

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6. Please complete the table below indicating the **CUMULATIVE** number of those assisted from July 1, 2019, through the reporting period.

City of Last Residence:	Quarter Actual Households	Actual Households from July 1, 2020 through this report period
Cloverdale	4	4
Cotati	3	9
Healdsburg	0	0
Petaluma	3	19
Rohnert Park	14	57
Santa Rosa	66	238
Sebastopol	3	13
Sonoma	1	11
Windsor	4	10
Unincorporated County	4	16
Total	102	377