

SANTA ROSA FIRE DEPARTMENT

FIRE PREVENTION BUREAU PLAN REVIEW CHECKLIST

July 1, 2010



CONDITIONAL USE PERMIT

Address:		Permit #:
Inspector:	Date:	Status:
Inspector:	Date:	Status:
A-Approved; AC-Approved w/comments; I-Incomplete; D-Denied		

This Checklist outlines general requirements. Information contained herein applies to typical instances and may not address all circumstances.

FILE REVIEW

1. **Y** **N** **FIRE DEPARTMENT CONDITIONS** - Review Permits Plus, Office Link, and the project folder or any previous fire department conditions.
2. **FEES** – Permit fees entered in Permits Plus. 3rd or greater checks require an hourly fee for the review.

GENERAL REQUIREMENTS

3. Evaluate the structure to determine if the proposed use is compatible with the existing building for items such as:
4. CBC Chapter 10. Exiting
5. CBC Chapter 3 & 4. Occupancy
6. CBC Chapter 5. Construction type
7. CFC Chapter 9. Requirement for fire protection systems
8. Evaluate the project against the General Development Bulletin (<http://ci.santa-rosa.ca.us/doclib/Documents/IB%20013.pdf>) for impact to emergency response to include:
9. Apparatus access to project sites
10. 18.44.503.2.1. Width
11. 18.44.D105.2. Buildings exceeding 30 feet shall be 2
12. 18.44.D105.3. Aerial Access – one road >15 and <30 feet from building
13. City Design Standards. Length. Maximum of 150' unless a cul-de-sac
14. 18.44.D103.3. Turning radius, 20' inside, 40' outside

Plan Review Checklist
Conditional Use Permit

- | | Y | N | |
|-----|--------------------------|--------------------------|---|
| 15. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.503.2.1. Vertical obstructions, 13 foot 6 inches |
| 16. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.D103.4. Turnarounds if dead end is <150 foot |
| 17. | <input type="checkbox"/> | <input type="checkbox"/> | Adequacy of water supplies |
| 18. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.508.4. Hydrant flow capability, minimum 1500 gpm residential, 2500 gpm multi-family and commercial. |
| 19. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.C102.1. Hydrant location in relation to building (>40') and along FD access routes |
| 20. | <input type="checkbox"/> | <input type="checkbox"/> | City Water Standards. Hydrant style (commercial or residential) |
| 21. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.504.1. Emergency personnel access to all exterior doors |
| 22. | <input type="checkbox"/> | <input type="checkbox"/> | CBC 1024.6. Egress of occupants from project sites to a public way and whether the exit discharge path conflicts with fire department operations |
| 23. | <input type="checkbox"/> | <input type="checkbox"/> | Existing or required fire protection systems |
| 24. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.903.2.18.1. Fire sprinkler |
| 25. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.904.1. Fixed fire extinguishing |
| 26. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.907.1. Fire alarm system |
| 27. | <input type="checkbox"/> | <input type="checkbox"/> | Conditional Use Permits are required by the Planning Department for various projects from Beer and Alcohol Sales to Non-Conforming Uses. See City of Santa Rosa Zoning Code 20-52.050 for more information. |

PERMITS REQUIRED

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|-----|--------------------------|--------------------------|---|
| 28. | <input type="checkbox"/> | <input type="checkbox"/> | Conditional Use Permit: Categories and fee amounts are found at:
http://ci.santa-rosa.ca.us/communitydev/development/Pages/UsePermit |
| 29. | <input type="checkbox"/> | <input type="checkbox"/> | Alteration of fire protection systems, depending upon complexity, may require a fire Department system modification permit. |
| 30. | <input type="checkbox"/> | <input type="checkbox"/> | Specific activities require Fire Department operational permits. See the Fire Department Fee Bulletin (#18) for detailed descriptions. |
| 31. | <input type="checkbox"/> | <input type="checkbox"/> | Live Entertainment or a bar will require the Fire Department permit for Public Occupancy Permit. |