

SANTA ROSA FIRE DEPARTMENT

FIRE PREVENTION BUREAU CHECKLIST

July 1, 2010



DESIGN REVIEW CHECKLIST

Address:		Permit #:
Inspector:	Date:	Status:
Inspector:	Date:	Status:
A-Approved; AC-Approved w/comments; I-Incomplete; D-Denied		

This Checklist outlines general requirements. Information contained herein applies to typical instances and may not address all circumstances.

FILE REVIEW

- | | | | |
|----|--------------------------|--------------------------|---|
| | Y | N | |
| 1. | <input type="checkbox"/> | <input type="checkbox"/> | FIRE DEPARTMENT CONDITIONS - Review Permits Plus, Office Link, and the project folder for any previous fire department conditions. |
| 2. | <input type="checkbox"/> | <input type="checkbox"/> | FEES – Permit fees entered in Permits Plus. 3 rd or greater checks require an hourly fee for the review |

GENERAL REQUIREMENTS

- | | | | |
|-----|--------------------------|--------------------------|---|
| 3. | <input type="checkbox"/> | <input type="checkbox"/> | Evaluate the project against the General Development Bulletin (http://ci.santa-rosa.ca.us/doclib/Documents/IB%20013.pdf) to include but not be limited to: |
| 4. | <input type="checkbox"/> | <input type="checkbox"/> | Apparatus access to project sites |
| 5. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.503.2.1. Width |
| 6. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.D105.2. Buildings exceeding 30 feet shall be 2 |
| 7. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.D105.3. Aerial Access – one road >15 and <30 feet from building |
| 8. | <input type="checkbox"/> | <input type="checkbox"/> | City Design Standards. Length. Maximum of 150' unless a cul-de-sac |
| 9. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.D103.3. Turning radius, 20' inside, 40' outside |
| 10. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.503.2.1. Vertical obstructions, 13 foot 6 inches |
| 11. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.D103.4. Turnarounds if dead end is <150 foot |
| 12. | <input type="checkbox"/> | <input type="checkbox"/> | Adequacy of water supplies |
| 13. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.508.4. Hydrant flow capability, minimum 1500 gpm residential, 2500 gpm multi-family, commercial and Wildland-Urban Interface areas. |

Checklist
Design Review

- | | Y | N | |
|-----|--------------------------|--------------------------|--|
| 14. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.C102.1. Hydrant location in relation to building (>40') and along FD access routes |
| 15. | <input type="checkbox"/> | <input type="checkbox"/> | City Water Standards. Hydrant style (commercial or residential) |
| 16. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.504.1. Emergency personnel access to all exterior doors. |
| 17. | <input type="checkbox"/> | <input type="checkbox"/> | CBC 1024.6. Egress of occupants from project sites to a public way and whether the exit discharge path conflicts with fire department operations. |
| 18. | <input type="checkbox"/> | <input type="checkbox"/> | Existing or required fire protection systems |
| 19. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.903.2.18.1. Fire sprinkler |
| 20. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.904.1. Fixed fire extinguishing |
| 21. | <input type="checkbox"/> | <input type="checkbox"/> | 18.44.907.1. Fire alarm system |
| 22. | <input type="checkbox"/> | <input type="checkbox"/> | Design Review is required by the Planning Department for any new buildings and external changes to commercial or attached residential structures. See City of Santa Rosa Zoning Code 20-52.030 for more information. |

PERMIT(S) REQUIRED

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|-----|--------------------------|--------------------------|--|
| 23. | <input type="checkbox"/> | <input type="checkbox"/> | Design Review: Categories and fee amounts are found at:
http://ci.santa-rosa.ca.us/communitydev/development/Pages/DesignRev |
| 24. | <input type="checkbox"/> | <input type="checkbox"/> | Alteration of fire protection systems, depending upon complexity, may require a Fire Department system modification permit. See the Fire Department Fee Schedule for detailed descriptions. |