



CERTIFIED BACKFLOW PREVENTION DEVICE TESTER APPLICATION

Enclose a \$98.50 annual fee per tester payable to the City of Santa Rosa (to cover the administration of the City list of Backflow Prevention Device Testers).

APPLICANT INFORMATION		
NAME:	EMAIL:	
HOME ADDRESS:	PHONE: FAX:	
CITY:	ZIP:	DRIVER'S LICENSE #:

APPLICANT QUALIFICATIONS	
APPLICANT'S STATE CONTRACTOR'S LICENSE(S) <i>(include a photocopy of wallet card)</i> :	
C-16 No.: _____	Expiration Date: _____
C-36 No.: _____	Expiration Date: _____
A - General Engineering License No. : _____	Expiration Date: _____
Cross-connection Specialist/tester (USC or other):	Expiration Date: _____
AWWA, ABPA, NCBPA license number <i>(include a photocopy of certificate and wallet card)</i> :	Expiration Date: _____
Give location/method of backflow training:	
City of Santa Rosa Business License Number <i>(include a photocopy)</i> :	Expiration Date: _____
Date backflow test equipment last calibrated <i>(include a photocopy)</i> :	
Insurance certificates <i>(include photocopies)</i>	

EMPLOYER INFORMATION		
AGENCY/COMPANY NAME:	DEPARTMENT/DIVISION:	
AGENCY/COMPANY ADDRESS:	PHONE: FAX:	
CITY:	ZIP:	

IF YOU ARE EMPLOYED BY A COMPANY DOING TESTING FOR THE GENERAL PUBLIC, PROVIDE A LETTER ON COMPANY LETTERHEAD EXPRESSLY STATING THE STATUS OF YOUR EMPLOYMENT.

Letter received: Yes No

EMPLOYER'S STATE CONTRACTOR'S LICENSE(S) <i>(include a photocopy of wallet card)</i> :	
C-16 No.: _____	Expiration Date: _____
C-36 No.: _____	Expiration Date: _____
A - General Engineering License No. : _____	Expiration Date: _____

Applicant agrees to be bound by the attached Code of Conduct and Backflow Prevention Device Tester Liability and Insurance Requirements, and Independent Contractor Status.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE INFORMATION GIVEN IS TRUE:		
Signature of Applicant: _____	Date: _____	Location: _____

If approved, do you want to be added to the City Backflow Prevention Device Tester list? Yes No
 If approved, do you want to be added to the Fire Protection Backflow Device Repair list? Yes No



Certified Backflow Prevention Device Testers Code of Conduct

The City of Santa Rosa Water Department (City) recognizes that the water purveyor has the responsibility of protecting the public water supply. Thus, in the exercise of this responsibility the City must take all reasonable precautions to protect the potable water supply from the hazards originating on the premises of its customers that may degrade the water in the City's distribution system. By creating an available list of Certified Backflow Prevention Device Testers, the City is endorsing each Certified Tester to the citizens of Santa Rosa with the expectation that each will perform in accordance with legal requirements, this Code of Conduct, as well as professional standards. The City has the right to remove a Certified Tester from the list in the event he/she fails to meet these standards.

To this end, in accordance with State Regulations Title 17, The Safe Drinking Water Act Amendments of 1986 and Public Law 99-339, the City has compiled this Code of Conduct for Certified Backflow Prevention Device Testers (Certified Testers).

1. All applicants requesting to be on the City's Certified Tester list must be Certified/Valid California/Nevada American Water Works Association, American Backflow Prevention Association or Northern California Backflow Prevention Association Backflow Prevention Assembly Testers.
2. Certified Testers must not knowingly falsify the results of backflow prevention device test Reports performed by him/her.

EXAMPLES:

- Submitting backflow test results he/she did not perform.
 - Making unneeded/unnecessary repairs and/or replacement of parts or assemblies.
 - Not maintaining proper backflow certification to perform tests.
 - Not using proper test procedures as established by the University of Southern California Foundation for Cross-Connection Control.
 - Using unauthorized or uncertified test equipment.
3. Certified Testers must confirm all data (make, model, size, serial number, meter number, etc.) at the time of submitting backflow test results online.
 4. **ALL BACKFLOW ASSEMBLY TEST REPORTS MUST BE SUBMITTED TO THE CITY WITHIN 10 (TEN) DAYS OF THE INITIAL TEST, WITH NO EXCEPTION.** Delayed submission of reports creates challenges for the City to continue managing systemwide regulatory compliance under the program. It is the Certified Tester's responsibility to contact the City promptly if issues arise that prevent the timely submission of reports. If a Certified Tester fails to timely submit test results more than three times without reason for any such delay, the City will notify the Certified Tester and may remove him or her from the City list of Backflow Prevention Device Testers.
 5. **ALL BACKFLOW TEST SUBMITTALS MUST CONTAIN COMPLETE INFORMATION PERTAINING TO THE TEST.**
 6. When backflow prevention assembly repairs are necessary, repairs must be made within **30 days** from the failure date. The Certified Tester must only utilize original factory repair parts as manufactured for the assembly.
 7. The Certified Tester must not circumvent the installed backflow prevention equipment by removal or alteration of the assembly or any of its components. In extreme cases such as severe freeze damage and when no immediate replacement is available, this may be allowable if prior written approval by the City is granted and will be determined on a case-by-case basis.
 8. All backflow assemblies must be installed in accordance with the City's construction standards and be permitted as required by City of Santa Rosa plumbing code (City Code Chapter 14-16 *et seq*). Any new backflow assemblies installed or replaced without a corresponding City plumbing permit may be referred to the City of Santa Rosa Code Enforcement section for enforcement action, and the City will evaluate whether the Certified Tester should be removed from the City 's list.
 9. Only devices approved by the State Water Resources Control Board Division of Drinking Water and the Foundation for Cross-Connection Control and Hydraulic Research of the University of Southern California will be accepted. To verify a device, please call (707)543-4586.
 10. Certified Testers will be randomly "spot-checked" by City employees.

If you have any questions, please call the Water Quality office at (707) 543-3965.

Backflow Prevention Device Tester Liability and Insurance Requirements, and Independent Contractor Status

I. LIABILITY AND INSURANCE

- A. The Certified Tester applicant (Certified Tester) must be responsible for all liability imposed by law for personal injury or property damage proximately caused by work done by the Applicant for City of Santa Rosa customers required to comply with State backflow regulations, including work beyond the scope of the backflow testing, and failure on Applicant's part to perform obligations under the backflow prevention device tester duties with respect to inspection, installation, repair and maintenance. If any claim of such liability is made against the City, its officers or employees, Applicant must defend, indemnify and hold them, and each of them, harmless from such claim and liability insofar as permitted by law.
- B. Before approval of the Certified Tester application, the Applicant must secure, at its expense, a policy of broad form commercial general liability insurance, on an "occurrence" basis issued by an insurer acceptable to the City. If the work to be performed involves vehicles or vehicular equipment, the insurance must cover any automobile for bodily injury and property damage. The policy must include a cancellation clause requiring the issuing company or its authorized agent to provide a 30-day written notice of cancellation, suspension or modification, to the City of Santa Rosa Water Department.
- C. If the work to be performed involves any excavation, an encroachment permit is required from the City of Santa Rosa Public Works Department.
- D. Applicant will maintain liability insurance coverage with a minimum of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- E. Workers' compensation coverage must be maintained to meet minimum state requirements.
- F. A certificate or certificates of insurance meeting the minimum requirements are to be filed with the City prior to approval of the application. The insurance must be in effect on the date that the application is approved and maintained in as long as the Applicant remains on the backflow prevention device tester list. It is the responsibility of the Applicant to submit renewal certificates of insurance to the City prior to expiration. The City reserves the right to request insurance documentation from listed Applicant at any time.

II. INDEPENDENT CONTRACTOR

In performing services herein specified, the Applicant shall act independent of the City and shall have sole control of their work, and the time and manner in which it is performed. The Applicant is not to be considered an agent or employee of the City and is not entitled to participate in any pension plan, medical, or dental plans, or any other benefit provided by the City for its employees.