

**Santa Rosa Recreation and Parks Department**

# **2020 Summer Work Experience Program For Teens**

**-These are Volunteer/Non-Paid Positions-**

## **General Information**

Our summer Work Experience Program for teens ages 13 years or older is a great way to meet new friends and gain valuable work experience. We have a variety of programs to choose from. See pages 10 & 11 of the Spring/Summer Activity Guide or go online to [srcity.org/workexperience](http://srcity.org/workexperience). Whatever your interests are - working with the public, children, animals, and swimming- we're sure you'll find something to meet your needs! A non-refundable \$100 registration/materials fee will be charged to cover the cost of application processing, training, one work shirt and a manual. **Note: All applicants must be 13 years of age by June 8<sup>th</sup>, no exceptions!**

## **CAMP POSITIONS**

### ***Counselor-In-Training (CIT)***

Assist Camp Counselors and Aides in leading camp activities such as song leading, skits, boating, archery, swimming, crafts, and nature projects. Enforce regulations pertaining to the health and safety of camp participants; assist in the care and maintenance of equipment. Work at camps in Howarth Park, Doyle Park or Youth Park. A C.I.T. is expected to lead one activity during the week, and attend the morning training meetings.

**DAYS/HOURS:** A work week for Camp Yu-Chi and Doyle Adventure Camp is Mon-Fri, 9:30am-5:15pm A work week for Camp Wa-Tam is Mon-Wed from 8:15am-3:30pm, and Thur from noon until Fri at 11:00am. Wa-Tam CITs must have a sleeping bag for the overnight.

**CIT Requirements:** Must attend scheduled training sessions. Must volunteer a minimum of two 40 hour weeks. (Weeks do not need to be scheduled consecutively).

## **HOWARTH PARK POSITIONS**

### ***Animal Barn Assistant***

Assist the barn attendant in the feeding, grooming and care of barnyard animals; show the animals to park visitors and answer visitor questions; assist with special events; collect tickets and maintain general upkeep of the facility.

**DAYS/HOURS:** Volunteers will work 5 days, park is closed on Friday and Volunteer will schedule one other weekday off (please note barn assistants volunteer Saturday and Sunday). 9:30am-5:15pm

### ***Lake Ralphine Boathouse Assistant***

Assist lifeguards and cashiers with daily boathouse operation, assist customers in and out of boats, enforce rules, assists with boating classes and general maintenance of the facility and equipment.

**DAYS/HOURS:** Mon/Wed/Sat or Tue/Thu/Sun, Weekends 10am-5:15pm, Weekdays, 10am-4:45pm

### ***Amusement Area Assistant***

Assist the ride operators and cashiers with the amusement rides and/or concession stand, collect tickets, assist customers on and off the rides, serve patrons food and drinks, and assist with general upkeep of facilities.

**DAYS/HOURS:** Mon/Wed/Sat or Tue/Thu/Sun, Weekends 10am-5:15pm, Weekdays, 10am-4:45pm

### **Howarth Park Requirements:**

Must volunteer a minimum of two weeks. (Weeks do not need to be scheduled consecutively).

***MORE WORK EXPERIENCE POSITIONS  
AND INFORMATION ON BACK SIDE!***

# FINLEY AND RIDGWAY AQUATIC SWIM CENTER POSITIONS

## Swim Lesson Aides

Assist swim instructors with swim lessons for children of all ages. Help children acclimate to the water with basic swimming techniques, lead aquatic games that reinforce the skills used for water safety and proficient stroke technique.

**DAYS/HOURS:** (Finley) M-F 9:15am-1:15pm or 4:45-7:45pm  
(Ridgway) M-F 9:30am-12pm or 4:00-7:30pm

**Swim Aide Requirements:** Swim aides must volunteer a minimum of one, 2 week session (2 consecutive weeks). 2020 Sessions begin 6/8/20

## Junior Lifeguards

Assist certified lifeguard professionals learning the skills associated with effective patron surveillance, enforcement of pool rules, light maintenance tasks and program set-up/breakdown.

**DAYS/HOURS:** (Finley) M-F, 1:15pm – 5:00pm  
(Ridgway) M-F, 12:30pm – 4:15pm

**JR. Lifeguard Requirements:** Junior lifeguards must attend certification programs (Level 6 Lifeguard Preparedness or Open Water Junior Lifeguard Camp) before June 20<sup>th</sup>.

## Concession Aides

Assist certified food handlers with public hospitality in a fast-paced environment. Aides will help organize, set-up and provide quality customer service to pool patrons purchasing products for the concession stands and perform light maintenance tasks as assigned.

**DAYS/HOURS:** (Finley) M-F, 1:15pm – 5:00pm

**Aide Requirements:** Must attend scheduled training sessions.

## Application Dates

Applications and job descriptions may be obtained at the Steele Lane Community Center (415 Steele Lane) or the Finley Community Center (2060 W. College Ave.) or online at [srcity.org/workexperience](http://srcity.org/workexperience) beginning March 2. Applications are due by April 3. **Applicants must be at least 13 years of age by June 8.**

### Important Dates!

<b>March 2:</b>	Applications available
<b>March 26<sup>th</sup>:</b>	Information night, 7-8pm (optional) Steele Lane Community Center, 415 Steele Lane
<b>April 3:</b>	Application deadline
<b>April 5:</b>	9am-1pm call for interview time
<b>April 6-8:</b>	4-8pm call for interview time (543-3427 or 543-3428)
<b>April 18, 20 - 22</b>	Interview dates (mandatory)
<b>May 6:</b>	Orientation night, 7:15-8:30pm (mandatory) Finley Community Center, 2060 W. College Ave.
<b>Week of June 1:</b>	Camps Inservice (mandatory)
<b>June 4:</b>	1-2pm Aquatics Inservice (Finley Aquatic Center)
<b>June 8:</b>	Work Experience participants must be 13 years of age by this date to participate in the program*.

**\*NO EXCEPTIONS!**

# SPORTS POSITIONS

## Coach-in-Training (CIT)

Assist the *Play Santa Rosa* Sports Staff with the summer sports clinics for youth. Coaches-In-Training will help the sports staff run drills, games, and fun activities for basketball, dodgeball or soccer clinics. Clinics run 6/15-7/31. No clinics 6/29-7/3.

**DAYS/HOURS:** Mon-Thurs, 8:45am-3:15pm at the Steele Lane Community Center or Rincon Valley Community Park. Split shifts 8:45am-12:15pm or 12:45-3:15pm available

**Coach-In-Training Requirements:** No sports experience required, but must have ability to work with children, have fun, and provide many high fives and encouragement! Coaches-In-Training are required to work 2 weeks during the summer.

# NEIGHBORHOOD SERVICES POSITIONS

## Recreation Sensation (Leader-In-Training)

Recreation Sensation will be held at four Santa Rosa City School locations from June 8<sup>th</sup> through June 26<sup>th</sup>, and from July 10<sup>th</sup>-July 26<sup>th</sup>. Approximately 120 underserved youth at each site will enjoy organized activities, field trips, special events, and presentations. LITs will help organize games, develop arts and crafts lessons, teach fun academic activities, and lead youth by setting a positive example every day.

*\*Financial assistance is available for this program thanks to Measure O funding. Proof of eligibility is required at time of registration. Call Finley Community Center at (707) 543-3737 for more information.*

**DAYS/HOURS:** Mon-Fri, 8:15am-3:45pm.



**For specific questions, email  
Ryan Shepherd at [rshepherd@srcity.org](mailto:rshepherd@srcity.org)**

## For More Information on Volunteer Positions

Join us March 26<sup>th</sup>, from 7:00-8:00pm at Steele Lane Community Center. Additional information will be presented on the Work Experience Program. Parents are welcome!



For accessibility information  
(707) 543-3292 TDD (707) 543-3289  
(M-F 8:00am -5:00pm)