

**Gasoline Stations** have and work with many types of products that contain pollutants. If spilled or disposed of improperly these contaminants can pollute our local creeks and harm the public.

The most important thing to know about sewers and storm drains is that they are two different systems. When water flows off your property, it flows directly into the storm water drainage system. The storm water drainage system consists of street gutters, inlets, catch basins, and ditches. Many people believe that storm water gets “cleaned” but it does not. Rather, it flows directly into our creeks, rivers, lakes, and the ocean without any treatment at all. Only the water that goes down a sink, toilet, or another inside drain flows to the wastewater treatment plant. Toxic material cannot be discharged to either system.

As a valued member of the local business community, we know that you are invested in protecting the quality of life that your customers, members of the community, and visitors enjoy.

### Are You Ready to Respond to a Spill?

- Have a written plan.
- Train your employees on procedures and equipment use.
- Have your plan and spill cleanup equipment accessible.
- Keep your Material Safety Data Sheets handy.
- Know how to handle hazardous materials.
- A spill response plan is required to be on file with the Santa Rosa Fire Department. It needs to be updated annually.
- Report gas spills, leaks, and other hazardous materials spills at (707) 528-5151 or 911.

### Educate Employees

- Train all new employees on storm water regulations, spill response, personal safety, and hazardous waste handling and disposal.

- Annually retrain employees in all of these topics.
- Keep training records up to date.

### Keep Your Property Clean

- Check and clean your property regularly.
- Sweep up all debris, and never wash it down the storm drain.
- Clean up wet or oily spots with rags and absorbent or a designated mop.
- Pour the mop wash water into an inside drain only (be aware that even mops and wash water may need to be disposed of as hazardous waste if used to clean up gas or oil).
- Never let power washing or steam cleaning water go to the storm drain. It must be collected and disposed of into a sewer drain.
- Sweep the trash areas daily. Never use a hose in your dumpster or on the pavement.
- Replace damaged dumpsters by calling your garbage company.
- Keep dumpster lids closed to keep rain out and debris in.
- Store materials inside or under a cover, so rain and wind don't carry them to the storm drain.

### Inform Your Customers

- Post signs to inform customers that working on vehicles is prohibited.
- It's the law! Call the Police Department if customers don't comply.
- Post signs informing people that dumping waste on your property is illegal.
- Anything dumped at your site becomes your responsibility; make sure everything is disposed of properly to avoid violations.
- Obtain information on proper disposal from the Sonoma

County Waste Management Agency's Eco-Desk at (707) 565-DESK (3375), or [www.recyclenow.org](http://www.recyclenow.org).

- Instruct customers not to overfill or "top-off " their gas tank.

### Wastewater Requirements:

- Never dispose of hazardous waste like oil, solvents, grease, or gasoline down any drain.
- Wastewater treatment plants are designed to treat human waste. They are NOT designed to handle hazardous waste. Such waste can pass through the plant untreated or damage the treatment plant.
- If your gas station has a car wash you will need to obtain a Wastewater Discharge Permit. For a Wastewater Discharge Permit Application go to [www.srcity.org/autoapp](http://www.srcity.org/autoapp). For more information about car wash requirements, please visit [www.srcity.org/PollutionPrevention](http://www.srcity.org/PollutionPrevention).
- If your gas station has an auto repair shop please visit [www.srcity.org/PollutionPrevention](http://www.srcity.org/PollutionPrevention) for more information.

### General Facility Maintenance

- Annually inspect onsite storm drain inlets to ensure they are clean prior to rain.
- Label storm drain inlets with "No Dumping, Drains to Creek" decals. Contact Storm Water and Creeks at (707) 543-4200 for more information.
- Routinely check air/water supply areas and clean up leaks and drips immediately.
- Do not wash cars on paved areas where water flows into the storm drain or street gutter.
- Provide an adequate number of trash cans for customers and employees.
- Ensure that all trash cans and dumpsters are watertight and that the lids are always kept closed.

### Have a Spill Kit

- Buy or assemble a spill kit with cleanup, safety, and containment equipment that is appropriate to the types of materials that could be spilled.
- Store your spill kit in a safe, accessible place.
- Assign someone to replenish supplies as need.
- Keep pads, pillows, and mats on hand to prevent large spills from spreading.
- Spent absorbent devices must be disposed of as hazardous waste.
- Floor sweeps (grease sweeps, "kitty litter," rice hulls, etc.) should be used only when the spill cannot be cleaned with shop rags or dedicated mops.
- Restrict the use of these absorbents to cleaning up

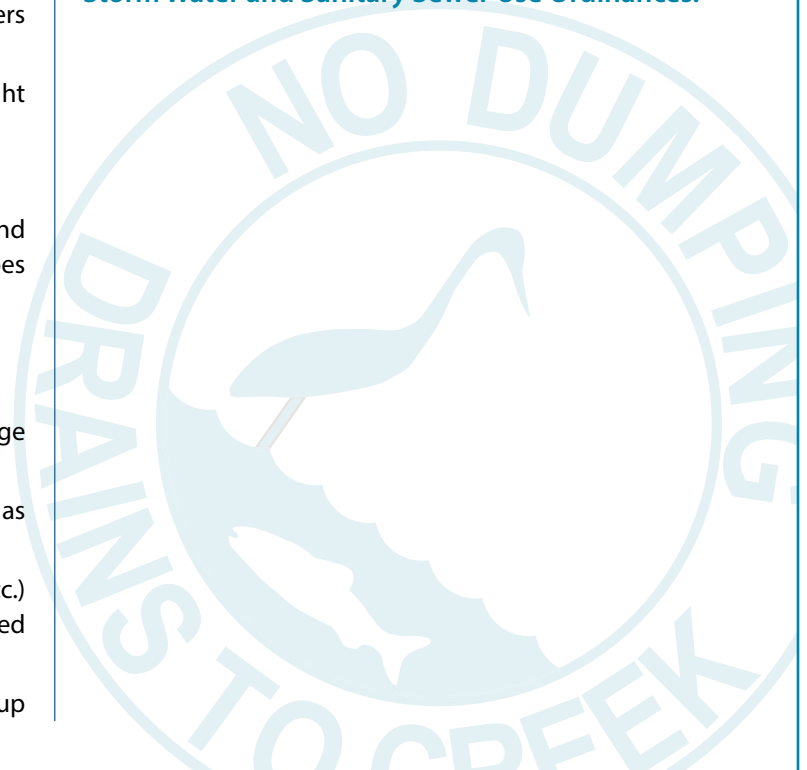
gasoline, solvent, or other hazardous waste chemical spills.

- Manage these contaminated absorbents as hazardous waste.
- Use floor sweep until it no longer absorbs fluids.
- Recycle used floor sweep if possible, or dispose of it as hazardous waste.
- Floor sweep can be processed to reclaim and recycle absorbed compounds. Ask your vendor about recycling opportunities for spent floor sweep.

### Santa Rosa Contact Information

- To report a spill call (707) 543-3800.
- To report a hazardous material spill, such as oil or gasoline products call 911 or (707) 528-5151.
- For questions about storage or handling of hazardous materials call the Fire Department at (707) 543-4108.
- For more information about obtaining a Wastewater Discharge Permit call the Environmental Compliance Section at (707) 543-3369 or visit [www.srcity.org/envcompliance](http://www.srcity.org/envcompliance)
- To get information on proper disposal of materials call (707) 565-DESK (3375), or go to [www.recyclenow.org](http://www.recyclenow.org).
- To get information regarding dumpster and waste hauling call (707) 568-1478.
- For help implementing these measures or if you have questions about storm water, call (707) 543-4200.

**Releasing pollutants directly into the storm drain system or a waterway violates the City of Santa Rosa's Storm Water and Sanitary Sewer Use Ordinances.**



## Contact information for businesses outside of Santa Rosa:



### City of Cloverdale

Public Works Department

<http://www.cloverdale.net/index.aspx?nid=254>

(707) 894-1792



### City of Cotati

Public Works/Engineering Department

<http://www.ci.cotati.ca.us/sections/departments/pw-storm-water.cfm>

During Business Hours: (707)665-3637

After Hours: (707)792-4611

*Businesses in Cotati seeking to apply for a wastewater discharge permit should contact the City of Santa Rosa Environmental Compliance Section at 707-543-3369.*



### City of Fort Bragg

<http://www.co.mendocino.ca.us/planning/stormwater.htm>

(707) 964-5379



### City of Healdsburg

Public Works Department

<http://www.ci.healdsburg.ca.us/index.aspx?page=192>

(707) 431-3346



### City of Rohnert Park

Public Works Department – Public Safety Dispatch

<http://www.rpcity.org/index.aspx?page=357>

(707) 588-3300

*Businesses in Rohnert Park seeking to apply for a wastewater discharge permit should contact the City of Santa Rosa Environmental Compliance Section at 707-543-3369.*



### City of Sebastopol

Public Works Department for reporting issues

Engineering Department for questions

<http://ci.sebastopol.ca.us/page/water-wastewater-storm-water>

During Business Hours: (707) 823-5331

After Hours: (707) 829-4400

*Businesses in Sebastopol seeking to apply for a wastewater discharge permit should contact the City of Santa Rosa Environmental Compliance Section at 707-543-3369.*



### City of Ukiah

Public Works Department

<http://www.cityofukiah.com/?p=173>

(707) 463-6296



### Mendocino County

<http://www.co.mendocino.ca.us/planning/stormwater.htm>



### Sonoma County

PRMD Engineering

<http://www.sonoma-county.org/prmd/sw/sw-contact.htm>

<http://www.sonoma-county.org/prmd/sw/sw-spill.htm>

During Business Hours: (707) 565-2502

After Hours: (707) 573-1365 (REDCOM)



### Sonoma County Water Agency

Public Works Department – Engineering Division

<http://www.scwa.ca.gov/storm-water/>

During Business Hours: (707) 521-1865



### Town of Windsor

<http://www.ci.windsor.ca.us/index.aspx?nid=232>

(707) 838-5340