



APPENDIX D

Preliminary SUSMP Submittal Guide

Project Information:

Applicant Name (owner or developer)	
Mailing Address	
City/State/Zip	
Phone/Email/Fax	

Project Name	
Site Address	
City/State/Zip	
Permit # (s)	

Engineer Name	
Mailing Address	
City/State/Zip	
Phone/Email/Fax	

Type of Application/Project:

- Subdivision
 Grading Permit
 Building Permit
 Design Review
 Use Permit
 Other _____

What your Preliminary Plan must include:

Narrative:

Project Description

- Description of proposed project type, location, and any specific uses or features.
- Description of any sensitive features (creeks, wetlands, trees, etc) and whether they are going to be preserved, removed or altered.
- Description of the existing site.
- Description of how this project triggers these requirements (impervious area, CALGreen, 401 Permit, etc).

Pollution Prevention and Credits

- Description of all proposed pollution prevention measures (street sweeping, covered trash enclosures, indoor uses, etc).
- Description of all credits utilized (Interceptor Trees, Impervious Area Disconnection, and/or Alternative Driveway Design).
- Summary of tributary area reduction due to credits.

Type of BMPs proposed

- Description of the types of BMPs selected including priority group that each is in.
- Description of level of treatment and volume capture achieved (if 100% Capture is achieved treatment is not required).

Maintenance

- Description of maintenance for each type of BMP.
- Description of funding mechanism.
- Designation of Responsible Party.

Exhibits:

Proposed SUSMP Exhibit

- Exhibit should include: street names, property lines, storm drainage system, waterways, title block, scale, and north arrow.
- Tributary areas shown for all inlets (including offsite drainage areas).
- C value for each tributary area.
- Soil Type of existing site.
- New or replaced impervious area.
- All inlets shown (including identifier).
- All interceptor trees shown.
- All proposed BMPs shown.

Existing Condition Exhibit

- *Not necessary if no impervious area existed on the undeveloped site or if the Design Goal of 100% Volume Capture is achieved.*
- Exhibit should include: street names, property lines, proposed storm drainage system, waterways, title block, scale, and north arrow.
- Soil Type of existing site.
- Proposed tributary areas shown for all proposed inlets (including offsite drainage areas).
- Existing impervious areas

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BMP Details:

- Preliminary detail for each type of BMP selected- provide a preliminary 8.5"x11" detail for each BMP type or include on submitted drawings. These can be taken straight from the Fact Sheets if no significant changes are proposed.

On Plans:

- Show all applicable elements of the selected BMPs on the appropriate sheets.

Calculations:

- Preliminary calculations; both volume and treatment, using the "storm water calculator" for each inlet.